

MINUTES
REGULAR MEETING OF THE
CANYON LAKE CITY COUNCIL
Wednesday, February 3, 2016
Closed Session – 5:30 p.m.
Open Session – 6:30 p.m.

City Council Chambers
31516 Railroad Canyon Road
Canyon Lake, CA 92587

CLOSED SESSION – 5:30 P.M.

1. Call to Order

The meeting was called to order at 5:30 p.m.

2. Roll Call

Present: Council Members Ehrenkranz, Warren (arrived at 5:50 p.m.), Zaitz, Mayor Pro Tem Haggerty, Mayor Brown

3. Public Comments

There were no Public Comments.

4. Closed Session

Council entered into Closed Session at 5:31 p.m.

- a. Pursuant to Government Code Section 54956.9 d. (2)**
Conference with Legal Counsel – Anticipated Litigation, Significant Exposure to Litigation (one potential case)
- b. Pursuant to Government Code Section 54957**
Public Employment – City Manager
- c. Pursuant to Government Code Section 54957**
Public Employment – City Clerk
- d. Return/Report from Closed Session**

Council returned from Closed Session at 6:25 p.m. and there was no reportable action.

OPEN SESSION – 6:30 P.M.

1. Call Open Session to Order

Open Session was called to order at 6:34 p.m.

2. Invocation – Pastor Dave Dick of Canyon Lake Community Church

Pastor Dave Dick of Canyon Lake Community Church provided the invocation.

Flag Salute

Randy Bonner, resident, led the flag salute.

3. Roll Call

Present: Council Members Ehrenkranz, Warren, Zaitz, Mayor Pro Tem Haggerty,
Mayor Brown.

Absent: None.

4. Approval of City Council Agenda

Moved by Zaitz, seconded by Warren, to approve the City Council Agenda as presented.

Motion carried 5-0 with Council Members Ehrenkranz, Warren, Zaitz, Mayor Pro Tem Haggerty and Mayor Brown voting aye.

5. Special Presentations and Proclamations

5.1 Chamber of Commerce Announcements

Alison Burrafato, Chamber of Commerce Executive Director, provided the announcements.

**5.2 Presentation by Elsinore Valley Municipal Water District (EVMWD)
Regarding Dam Operating Principles**

Brian Dickinson, Elsinore Valley Municipal Water District General Manager, provided a report regarding dam operating principles.

6. Public Comments

This item was addressed.

7. Consent Calendar

7.1 Waiver of Reading in Full of all Ordinances by Title only

7.2 Approval of Minutes

7.2.1 Minutes – January 6, 2016

7.2.2 Minutes – January 13, 2016

7.2.3 Minutes – January 20, 2016

7.3 Adoption of Resolution No. 2016-04, Approving Claims and Demands of the City

7.4 Consideration of the Fiscal Year 2014-2015 Annual Financial Report

This item was pulled for further discussion.

7.5 Designation of Voting Delegate and Alternate Representative to the Southern California Association of Governments (SCAG) General Assembly – May 5-6, 2016

Moved by Haggerty, seconded by Zaitz, to approve items 7.1, 7.2, 7.3, and 7.5 of the consent calendar.

Motion carried 5-0 with Council Members Ehrenkranz, Warren, Zaitz, Mayor Pro Tem Haggerty and Mayor Brown voting aye.

8. Pulled Consent Calendar Items

7.4 Consideration of the Fiscal Year 2014-2015 Annual Financial Report

This item was pulled from the consent calendar by Mayor Pro Tem Haggerty for further discussion.

Moved by Zaitz, seconded by Warren to approve the Fiscal Year 2014-2015 Annual Financial Report.

Motion carried 5-0 with Council Members Ehrenkranz, Warren, Zaitz, Mayor Pro Tem Haggerty and Mayor Brown voting aye.

9. Schedule of Future Events

This item was addressed.

10. Public Hearings

10.1 Approve Resolution No. 2016-05 – Variance (VAR) No. 15-82 to widen an existing driveway to a vacant lot located at 28910 Vacation Drive, Canyon Lake, CA 92587

a. Hearing Opened by Mayor

Mayor Brown opened the public hearing at 6:58 p.m.

b. Staff Presentation

David Alvarez, Assistant City Planner, provided the report.

c. Questions of Staff by Council

This item was addressed.

d. Testimony by Proponents

This item was addressed.

e. Testimony by Opponents

This item was addressed.

f. Rebuttal by Proponents

This item was addressed.

g. Hearing Closed

Mayor Brown closed the Public Hearing at 7:05 p.m.

h. Discussion by Council

This item was addressed.

i. Action by Council

Moved by Ehrenkranz, seconded by Haggerty to approve Resolution No. 2016-05 for Variance No. 15-82 to widen the existing driveway to a vacant lot located at 28910 Vacation Drive, Canyon Lake, CA 92587.

Motion carried 5-0 with Council Members Ehrenkranz, Warren, Zaitz, Mayor Pro Tem Haggerty and Mayor Brown voting aye.

11. Business Items

11.1 Analysis of Established Convenience Fee for Credit Card Payments at City Hall

Moved by Haggerty, seconded by Zaitz to approve that staff bring back a Resolution to request a new established convenience fee of \$3.00 for transaction amounts of \$0.01 to \$100.00, and \$6.00 for transaction amounts of \$100.01 to \$300.00, and to set the maximum amount allowed to be paid with a credit card to \$300.00.

Motion carried 4-1 with Council Members Warren, Zaitz, Mayor Pro Tem Haggerty and Mayor Brown voting aye, and Council Member Ehrenkranz voting no.

11.2 Introduction and First Reading of Ordinance No. 166 Amending Various Sections of Title 10 of the City of Canyon Lake Municipal Code Regarding the Hearing and Appeal Processes for Citations Involving Keeping and Control of Dogs and Cats

Moved by Haggerty, seconded by Warren to approve the Introduction and First reading of Ordinance No. 166 amending various sections of Title 10 of the City of Canyon Lake Municipal Code regarding the hearing and appeal processes for citations involving keeping and control of dogs and cats with recommended changes by Council.

Motion carried 5-0 with Council Members Ehrenkranz, Warren, Zaitz, Mayor Pro Tem Haggerty and Mayor Brown voting aye.

11.3 Consideration of the Fiscal Year 2015-2016 Mid-Year Budget Review and Projections and Proposed Budget Adjustments

Moved by Haggerty, seconded by Ehrenkranz to approve the Fiscal Year 2015-2016 Mid-Year Budget Review, Projections and Proposed Budget Adjustments.

Motion carried 5-0 with Council Members Ehrenkranz, Warren, Zaitz, Mayor Pro Tem Haggerty and Mayor Brown voting aye.

11.4 Discussion Regarding Potential City Drone Regulations

It was the decision of Council to continue this item to a future meeting.

11.5 Council Member Request for Attorney General Opinion

Moved by Zaitz, to change the Decorum Resolution to reflect that any time a member of the public wished to speak at a City Council Meeting they had to fill out a speaker request form and submit it to the City Clerk.

Motion failed due to lack of a second.

Moved by Warren, seconded by Haggerty to dismiss the matter as fully discussed and not return to the agenda with the topic.

Motion carried 4-1 with Council Members Ehrenkranz, Warren, Mayor Pro Tem Haggerty and Mayor Brown voting aye, and Council Member Zaitz voting no.

12. City Manager Comments

This item was addressed.

13. Committee and Council Reports/Comments

13.1 Council Member Ehrenkranz

- a. Western Riverside Council of Governments (WRCOG)
- b. Southern California Association of Governments (SCAG)
- c. Northwest Mosquito and Vector Control District
- d. Other Meetings

This item was addressed.

13.2 Council Member Warren

- a. Water Committee
- b. Veterans Committee
- c. Economic Development and Healthy Cities Committee
- d. Lake Elsinore San Jacinto Watersheds Authority (LESJWA)
- e. Southwest Communities Finance Authority (SCFA-JPA)
- f. Quail Valley Environmental Coalition
- g. League of California Cities Riverside Division
- h. Other Meetings

This item was addressed.

13.3 Council Member Zaitz

- a. Administration and Finance Committee Meeting

- b. Riverside Transit Agency (RTA)**
- c. Other Meetings**

This item was addressed.

13.4 Mayor Pro Tem Haggerty

- a. Public Safety Committee**
- b. Public Works Committee**
- c. Fire Department Start-Up Committee**
- d. Riverside County Transportation Commission (RCTC)**
- e. Other Meetings**

This item was addressed.

13.5 Mayor Brown

- a. Planning Committee**
- b. Western Riverside County – Regional Conservation Authority (RCA)**
- c. Southwest Cities Coalition**
- d. League of California Cities (Legislative)**
- e. Regional Task Force on Health**
- f. South Coast Air Quality Management District (SCAQMD)**
- g. Other Meetings**

This item was addressed.

14. Announcements

The next regular City Council meeting was scheduled for March 2, 2016 at 5:30 p.m. for Closed Session and 6:30 p.m. for Open Session.

15. Closed Session

The Council entered into closed session at 9:07 p.m.

- a. Pursuant to Government Code Section 54956.9 d. (2)
Conference with Legal Counsel – Anticipated Litigation, Significant Exposure to Litigation (one potential case)**
- b. Pursuant to Government Code Section 54957
Public Employment – City Manager**
- c. Pursuant to Government Code Section 54957
Public Employment – City Clerk**
- d. Return/Report from Closed Session**

The City Council returned from Closed Session at 9:30 p.m. with no reportable action.

16. Adjournment

The meeting was adjourned to Friday, February 5, 2016 at 1:30 p.m. to continue the Closed Session items.

The City Council re-entered into Closed Session at 1:33 p.m. on Friday, February 5, 2016 with Council Members Warren, Zaitz, Mayor Pro Tem Haggerty and Mayor Brown present. Council Member Ehrenkranz arrived at 1:45 p.m.

There were no Public Comments.

The City Council returned from Closed Session at 4:35 p.m. and there was no reportable action.

The meeting was adjourned at 4:35 p.m. on February 5, 2016.

Respectfully Submitted,

Ariel M Hall
City Clerk