

**MINUTES**  
**REGULAR MEETING OF THE CANYON LAKE**  
**ADMINISTRATION AND FINANCE COMMITTEE**  
**Tuesday, March 1, 2016**

**City Council Chambers**  
**31516 Railroad Canyon Road**  
**Canyon Lake, CA 92587**

**1. Call to Order**

The meeting was called to order at 8:00 a.m.

**2. Pledge of Allegiance**

Chairman Zaitz led the flag salute.

**3. Roll Call**

Present: Chairman Zaitz and Committee Member Brown were present.

**4. Public Comments**

This item was addressed.

**5. Accept Meeting Minutes**

**5.1 Meeting Minutes February 2, 2016**

Meeting Minutes were accepted.

**6. Review of February 3, 2016 City Council Meeting Agenda – Recommendation to Council**

**a. Claims and Demands**

This item was addressed.

**b. Credit Card Review**

This item was addressed.

**7. Investment Report**

This item was addressed.

**8. Update Regarding Utility Users Tax Collected to Date**

This item was addressed.

**9. Discussion Period with New Public Works, Engineering, Building, and Planning Consultant Firm**

This item was addressed directly after Public Comments.

**10. Committee Member Comments**

This item was addressed.

**11. Staff Comments**

This item was addressed.

**12. Adjournment**

The meeting was adjourned at 9:00 a.m.

Respectfully Submitted,

---

Ariel M Hall  
City Clerk