

**REGULAR MEETING OF THE  
CANYON LAKE CITY COUNCIL  
Wednesday, June 1, 2016  
Open Session – 6:30 p.m.**

**City Council Chambers  
31516 Railroad Canyon Road  
Canyon Lake, CA 92587**

**Please turn off your cell phones during the meeting**

**OPEN SESSION – 6:30 P.M.**

1. **Call Open Session to Order**
2. **Invocation**  
**Flag Salute**
3. **Roll Call:** Council Members Ehrenkranz, Warren, Zaitz, Mayor Pro Tem Haggerty, Mayor Brown
4. **Approval of City Council Agenda**
5. **Special Presentations and Proclamations:**
  - 5.1 **Chamber of Commerce Announcements**
6. **Public Comments** – Any person wishing to address the City Council on any matter within the jurisdiction of the City, whether or not it appears on this agenda, is asked to complete a “Speaker Request Form” available on the back counter. The completed form is to be submitted to the City Clerk prior to an individual being heard by the City Council. The City Council has adopted a time limitation of three (3) minutes per person. If you are commenting on the agenda item, your comments will be heard at the time that particular item is scheduled on the agenda. *Please note that if you are addressing the City Council on items NOT on the agenda, the Brown Act does not allow discussion of such items. Therefore, the City Council may only do the following: refer the matter to staff, ask for additional information or request a report back, or give a very limited factual response.*
7. **Consent Calendar:**

All items listed on the Consent Calendar are considered to be routine matters, status reports or documents covering previous City Council action. The items listed on the Consent Calendar may be enacted in one motion. With the concurrence of the City Council, a Council Member may request that an item be removed for further discussion. Staff recommends approval of all items. (Roll Call Vote)

- 7.1 **Waiver of Reading in Full of all Ordinances by Title only**
- 7.2 **City Council Meeting Minutes**
  - 7.2.1 May 4, 2016 – Regular Meeting Page 5
- 7.3 **Adoption of Resolution No. 2016-18, Approving Claims and Demands of the City** Page 11
- 7.4 **Approval of Resolution No. 2016-19, setting standing committee meeting dates** Page 23
- 7.5 **Approval of Resolution No. 2016-22, revising the LAIF account signers** Page 27
- 8. **Pulled Consent Calendar Items**
- 9. **Schedule of Future Events:**
  - 9.1 Administration and Finance Committee Meeting  
Tuesday, July 5, 2016 at 8:00 a.m., City Council Chambers
  - 9.2 Public Safety Committee Meeting  
Tuesday, July 5, 2016 at 5:30 p.m., City Council Chambers
  - 9.3 Canyon Lake City Council Meeting  
Wednesday, July 6, 2016 at 6:30 p.m., City Council Chambers
  - 9.4 Water Committee Meeting  
Thursday, August 18, 2016 at 9:00 a.m., City Council Chambers
  - 9.5 Planning Committee Meeting  
Meeting Date To Be Determined
  - 9.6 Economic Development and Healthy Communities Meeting  
Meeting Date To Be Determined
  - 9.7 Veterans Committee Meeting  
Meeting Date To Be Determined
  - 9.8 Fire Department Start-Up Committee  
Meeting Date To Be Determined
- 10. **Public Hearings**
  - 10.1 **Public Hearing – Approve Resolution No. 2016-20 - Increasing and setting solid waste collection rates for the 2016-2017 fiscal year and providing for collection of residential service on the property tax roll** Page 31
    - a. Public Hearing Opened
    - b. Staff Presentation
    - c. Questions to Staff by City Council
    - d. Testimony by Proponents
    - e. Testimony by Opponents
    - f. Rebuttal by Proponents
    - g. Public Hearing Closed
    - h. Discussion by City Council
    - i. Action by City Council

**10.2 Public Hearing – Approve Resolution No. 2016-21, CUP for Fat and Happy’s  
ABC License Page 45**

- a. Public Hearing Opened
- b. Staff Presentation
- c. Questions to Staff by City Council
- d. Testimony by Proponents
- e. Testimony by Opponents
- f. Rebuttal by Proponents
- g. Public Hearing Closed
- h. Discussion by City Council
- i. Action by City Council

**11. Business Items**

**11.1 Discussion regarding legal ability to appoint alternates to standing  
committees Page 59**

**11.2 Consideration and possible adoption of City Budget**

11.2.1 Resolution No. 2016-23, adopting the City’s Fiscal Year 2016/17 Budget  
and Appropriations Limit Page 61

11.2.2 Consideration of approving amended Cafeteria Benefit Policy with  
With increased cafeteria benefit contribution Page 69

11.2.3 Approval of Resolution No. 2016-24, approving the salary and wage  
Schedule for employees of the City for FY 2016-2017 Page 77

**12. City Manager Comments**

**13. Committee and Council Reports/Comments**

- 13.1 Council Member Ehrenkranz
- 13.2 Council Member Warren
- 13.3 Council Member Zaitz
- 13.4 Mayor Pro Tem Haggerty
- 13.5 Mayor Brown

**14. Announcements**

The next regular City Council meeting is scheduled for **July 6, 2016 at 5:30 p.m. for  
Closed Session and 6:30 p.m. for Open Session.**

**15. Adjournment**

**VISION STATEMENT**

The vision of the City of Canyon Lake is to be a City that provides a quality of life that makes  
Canyon Lake the premier place to live in Southern California.

**ATTENTION RESIDENTS:**

Supporting documents, including staff reports, are available for review at City Hall in the City Clerk's Office or on the City's website at [www.cityofcanyonlake.org](http://www.cityofcanyonlake.org) once the agenda has been publicly posted. Any written materials relating to an item on this agenda submitted to the City Council after distribution of the agenda packet are available for public inspection in the City Clerk's Office during normal business hours. In addition, such writings or documents will be made available for public review at the respective public meeting. It is the intention of the City of Canyon Lake to comply with the Americans with Disabilities Act (ADA) in all respects. If, as an attendee or participant at this meeting, you will need special assistance beyond what is normally provided, the City of Canyon Lake will attempt to accommodate you in every reasonable manner. Please contact Ariel M. Hall, City Clerk, at least 48 hours prior to the meeting to inform us of your particular needs and to determine if accommodation is feasible. Please advise us at that time if you will need accommodations to attend or participate in meetings on a regular basis.

**June 1, 2016 City Council Meeting**

**STATE OF CALIFORNIA }  
COUNTY OF RIVERSIDE } SS. AFFIDAVIT OF POSTING  
CITY OF CANYON LAKE }**

**I, Ariel M. Hall, being duly sworn, depose and say that I am the duly appointed and qualified City Clerk of the City of Canyon Lake and that on May 26, 2016 before the hour of 5:00 p.m., I caused the above notice to be posted as required by Resolution 2015-36 of the City Council of the City of Canyon Lake.**

**Ariel M. Hall  
City Clerk**

**MINUTES**  
**REGULAR MEETING OF THE**  
**CANYON LAKE CITY COUNCIL**  
**Wednesday, May 4, 2016**  
**Open Session – 6:30 p.m.**

**City Council Chambers**  
**31516 Railroad Canyon Road**  
**Canyon Lake, CA 92587**

**OPEN SESSION – 6:30 P.M.**

**1. Call Open Session to Order**

Open Session was called to order at 6:33 p.m.

**2. Invocation**

Mayor Brown provided the invocation.

**Flag Salute**

Jenny Ehrenkranz, a resident, led the flag salute.

**3. Roll Call**

Present: Council Members Ehrenkranz, Warren, Zaitz, Mayor Pro Tem Haggerty,  
Mayor Brown.

**4. Approval of City Council Agenda**

Council Member Warren asked to move Items 11.1 and 11.2 to be addressed directly after the Consent Calendar.

**Mayor Brown called for a vote to approve the agenda with the suggested change. Council Members Ehrenkranz, Warren, Zaitz, Mayor Pro Tem Haggerty and Mayor Brown all voted aye to approve the amended agenda.**

**5. Special Presentations and Proclamations**

**5.1 Chamber of Commerce Announcements**

This item was addressed.

**5.2 Public Safety Committee/Fire Department Start-up Committee Report**

This item was addressed.

Mayor Brown asked that special legislation item be considered at a future meeting to allow the City's Committees to have a third Council Member appointed as an alternate to attend in the event one of the regular committee members is unable to attend, in order to prevent meetings from being cancelled due to lack of quorum. The item would be placed on a future agenda.

**5.3 Presentation of Proclamation For Donate Life Month**

Mayor Brown read the proclamation.

**5.4 Presentation of Proclamation For May is Mental Health Month**

Mayor Brown read the proclamation.

**6. Public Comments**

There were no public speakers.

**7. Consent Calendar**

**7.1 Waiver of Reading in Full of all Ordinances by Title only**

**7.2 City Council Meeting Minutes**

7.2.1 March 2, 2016 – Regular Meeting

7.2.2 March 16, 2106 – Special Meeting

7.2.3 March 29, 2016 – Special Meeting

7.2.4 April 6, 2016 – Regular Meeting

**7.3 Adoption of Resolution No. 2016-11, Approving Claims and Demands of the City**

**7.4 November 2016 Election Resolutions**

7.4.1 Resolution No. 2016-12, calling and giving notice of the General Municipal Election for November 2016

7.4.2 Resolution No. 2016-13, requesting consolidation of the election with the County of Riverside

7.4.3 Resolution No. 2016-14, setting regulations for the filing of candidate statements

**7.5 Resolution No. 2016-15, updating authorized account signatories for Citizen's Business Bank**

**7.6 Resolution No. 2016-16, updating authorized account signatories for Alta Pacific Bank**

**Moved by Zaitz, seconded by Ehrenkranz, to approve the consent calendar as presented.**

**Motion carried 5-0 with Council Members Ehrenkranz, Warren, Zaitz, Mayor Pro Tem Haggerty and Mayor Brown voting aye.**

**8. Pulled Consent Calendar Items**

There were no Pulled Consent Calendar Items.

**9. Schedule of Future Events**

Mayor Brown announced that a list of future events was on the agenda.

At this time Item 11.1 and 11.2 were addressed.

**11. Business Items**

**11.1 Discussion regarding fire option**

This item was addressed. The City Manager stated that at the June City Council Meeting he would have a definitive update on the recommended direction after his meeting with the City Council.

Art Feimester, Travis Montgomery, Barry Talbot, Jack Wamsley, and Larry Green, residents spoke on the item.

Mayor Brown called for a recess at 7:40 p.m.

Mayor Brown called the meeting back to order at 7:45 p.m.

**11.2 Resolution No. 2016-17, providing for the censure of Council member John Zaitz**

This item was addressed. The City Attorney provided the background information for the item.

Barry Talbot, and Travis Montgomery, residents, spoke on the item.

**Moved by Warren and seconded by Haggerty to approve the resolution as amended at the meeting.**

**Motion carried 4-1 with Council Member Ehrenkranz, Warren, Mayor Pro Tem Haggerty and Mayor Brown voting aye, and Council Member Zaitz voting no.**

At this point in the meeting Mayor Brown asked that City Manager Palmer provide an update on the Property Owner's Association dog park. City Manager Palmer provided an update.

## 10. Public Hearings

### 10.1 Public Hearing – Introduction and First Reading of Ordinance No. 167 – Revising certain provisions of the Canyon Lake Municipal Code Chapter 9.25: Sign Regulations relating to definition of noncommercial signage and reorganizing the text

a. Public Hearing Opened

The Public Hearing was opened at 8:46 p.m.

b. Staff Presentation

City Planner Jim Morrissey provided the presentation.

c. Questions to Staff by City Council

This item was addressed.

d. Testimony by Proponents

There were no speakers.

e. Testimony by Opponents

There were no speakers.

f. Rebuttal by Proponents

There were no rebuttals.

g. Public Hearing Closed

The Public Hearing was closed at 8:58 p.m.

h. Discussion by City Council

This item was addressed.

i. Action by City Council

**Moved by Zaitz, seconded by Warren to approve the introduction and first reading of Ordinance No. 167.**

**Motion carried 5-0 with Council Members Ehrenkranz, Warren, Zaitz, Mayor Pro Tem Haggerty, and Mayor Brown voting aye.**

Mayor Brown stepped away from the dais at 9:00 p.m.

**12. City Manager Comments**

There were no City Manager comments.

**13. Committee and Council Reports/Comments**

13.1 Council Member Ehrenkranz

This item was addressed.

Mayor Brown returned to the dais at 9:03 p.m.

13.2 Council Member Warren

This item was addressed.

13.3 Council Member Zaitz

This item was addressed.

13.4 Mayor Pro Tem Haggerty

This item was addressed.

13.5 Mayor Brown

This item was addressed.

**14. Announcements**

The next regular City Council meeting was scheduled for June 1, 2016 at 5:30 p.m. for Closed Session and 6:30 p.m. for Open Session.

**15. Adjournment**

The meeting was adjourned at 9:25 p.m.

Respectfully Submitted,

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Ariel M Hall  
City Clerk



City of Canyon Lake  
City Council  
Staff Report

TO: Mayor and City Council  
FROM: Michelle Gomez, Accountant  
DATE: June 1, 2016  
SUBJECT: List of Demands

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**Recommendation:**

That the City Council adopts a resolution entitled: RESOLUTION NO. 2016-18

A RESOLUTION OF THE CITY COUNCIL OF THE  
CITY OF CANYON LAKE ALLOWING CERTAIN  
CLAIMS AND DEMANDS AS SET FORTH IN EXHIBIT A

**Background:**

All claims and demands are reported and summarized for review and approval by the City Council on a routine basis at each City Council meeting. The attached claims represent the paid claims and demands since the City Council meeting of May 4, 2016.

**Budget (or Fiscal) Impact:**

All claims and demands are paid from appropriated funds or authorized resources of the City and have been recorded in accordance with the City's policies.

**Attachments:**

Resolution  
List of Demands

RESOLUTION NO. 2016-18

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CANYON LAKE, CALIFORNIA, ALLOWING CERTAIN CLAIMS AND DEMANDS AS SET FORTH IN EXHIBIT A

The City Council of the City of Canyon Lake does hereby resolve as follows:

Demands are approved as shown on the Demand\Warrant Register of June 1st, in the amount of \$1,115,861.72 as follows:

Payroll Earnings (Gross)	\$ 41,913.47	(2nd Half of April & 1st Half of May)
Payroll Taxes - Employer	\$ 831.17	(2nd Half of April & 1st Half of May)
On-line Retirement	3,962.17	(2nd Half of April & 1st Half of May)
On-line GASB 68 Reporting	1,300.00	
On-line Health	126.03	(For the Month of May)
General	1,067,728.88	(Accounts Payable)
TOTAL	<u>\$ 1,115,861.72</u>	

PASSED, APPROVED AND ADOPTED this 1st day of June 2016.

\_\_\_\_\_  
Mayor, Timothy Brown

ATTEST:

\_\_\_\_\_  
Ariel M. Hall, City Clerk

State of California  
County of Riverside ) ss  
City of Canyon Lake )

I, Ariel M. Hall, City Clerk of the City of Canyon Lake, California, DO HEREBY CERTIFY, that the foregoing is a true and correct copy of the Resolution No. 2016-18 adopted by the City Council of the City of Canyon Lake, California, at a regular meeting thereof, held on June 1, 2016, by the following vote:

AYES:  
NOES:  
ABSTAIN:  
ABSENT:

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Ariel M. Hall, City Clerk

**City of Canyon Lake**  
 Check/Voucher Register - Council Report - Expenditures  
 From 5/1/2016 Through 5/31/2016

Check Numb...	Matching Docum... Date	Vendor Name	Transaction Description	Check Amount	Fund Code	Fund Short Title
22377	5/18/2016	AMERICAN FORENSIC NURSES INC	Blood Draw, 4/30/16	40.00	10	GENERAL
Total 22377	5/18/2016			40.00		
22378	5/18/2016	BENJAMIN & YOUNG LLP	Refund Overpayment on Business License April 2016	1.00	10	GENERAL
Total 22378	5/18/2016			1.00		
22379	5/18/2016	CANYON LAKE PEST CONTROL, Steven E. Young	Quarterly pest control	100.00	10	GENERAL
Total 22379	5/18/2016			100.00		
22380	5/18/2016	Corelogic Information Solutions, INC.	Property Detail Report Realquest.com	12.50	10	GENERAL
Total 22380	5/18/2016			12.50		
22381	5/18/2016	Cota Cole LLP	Professional Services, April 2016	6,528.61	10	GENERAL
Total 22381	5/18/2016			6,528.61		
22382	5/18/2016	CTAI PACIFIC GREENSCAPE	Landscape Maintenance Service for April 2016	5,200.00	20	GAS TAX
Total 22382	5/18/2016			5,200.00		
22383	5/18/2016	DATA TICKET	Monthly Minimum - Citation Processing - March 2016	100.00	10	GENERAL
22383	5/18/2016	DATA TICKET	Monthly Minimum, March 2016	100.00	10	GENERAL
Total 22383	5/18/2016			200.00		

**City of Canyon Lake**  
 Check/Voucher Register - Council Report - Expenditures  
 From 5/1/2016 Through 5/31/2016

Check Numb...	Matching Docum... Date	Vendor Name	Transaction Description	Check Amount	Fund Code	Fund Short Title
22384	5/18/2016	Department of Justice Accounting Office	Finger Printing April 2016	79.00	10	GENERAL
Total 22384	5/18/2016			79.00		
22385	5/18/2016	DownStream Services, Inc	Scheduled Stormwater Maintenance, Date of Service:04/14/16	3,000.00	20	GAS TAX
Total 22385	5/18/2016			3,000.00		
22386	5/18/2016	ELSINORE VALLEY MUNI WATER DIS	Billing Period 03/25/2016 - 04/26/2016	252.47	10	GENERAL
22386	5/18/2016	ELSINORE VALLEY MUNI WATER DIS	Billing Period 3/24/16 - 4/25/16	112.83	10	GENERAL
22386	5/18/2016	ELSINORE VALLEY MUNI WATER DIS	Billing Period 3/25/16 - 4/26/16	1,582.47	20	GAS TAX
Total 22386	5/18/2016			1,947.77		
22387	5/18/2016	Executive Cleaning Services, LLC	Cleaning Services Rendered, May 2016	925.00	10	GENERAL
Total 22387	5/18/2016			925.00		
22388	5/18/2016	FOREST MYERS	Refund Duplicate Business License, April 2016	91.00	10	GENERAL
Total 22388	5/18/2016			91.00		
22389	5/18/2016	FRIDAY FLYER	Adoption of Ordinance No. 167, 4/22/16	38.25	10	GENERAL
22389	5/18/2016	FRIDAY FLYER	Ordinance No. 166, 4/22/16	86.60	10	GENERAL
Total 22389	5/18/2016			124.85		
22390	5/18/2016	GENERATOR SERVICES CO., INC.	Fire Station Generator Service, April 2016	724.32	10	GENERAL

**City of Canyon Lake**  
 Check/Voucher Register - Council Report - Expenditures  
 From 5/1/2016 Through 5/31/2016

Check Num...	Matching Docum... Date	Vendor Name	Transaction Description	Check Amount	Fund Code	Fund Short Title
Total 22390	5/18/2016			724.32		
22391	5/18/2016	GOLDING PUBLICATIONS	Printing Business Cards, Invoice Date: 3/1/16	75.60	10	GENERAL
Total 22391	5/18/2016			75.60		
22392	5/18/2016	Gutters N Covers Construction, Inc.	Refund Duplicate Payment on Business License	91.00	10	GENERAL
Total 22392	5/18/2016			91.00		
22393	5/18/2016	Inland Urgent Care of Wildomar	Drug Testing, February 2016	95.00	10	GENERAL
Total 22393	5/18/2016			95.00		
22394	5/18/2016	NEXTEL COMMUNICATIONS	Phone Services, Billing Period 03/25/16 - 04/24/16	178.69	10	GENERAL
Total 22394	5/18/2016			178.69		
22395	5/18/2016	Ramsey Backflow & Plumbing	Tested Backflow Device, February 2016	40.00	10	GENERAL
Total 22395	5/18/2016			40.00		
22396	5/18/2016	RIV. CO. SHERIFF'S DEPT., Acctg & Fin	Contract Law Enforcement, Billing Period 02/04/16 - 03/02/16	110,920.79	10	GENERAL
Total 22396	5/18/2016			110,920.79		
22397	5/18/2016	ROBERT CARNAGEY	Refund Overpayment on Convenience Fee, May 2016	3.00	10	GENERAL
Total 22397	5/18/2016			3.00		

**City of Canyon Lake**  
 Check/Voucher Register - Council Report - Expenditures  
 From 5/1/2016 Through 5/31/2016

Check Num...	Matching Docum... Date	Vendor Name	Transaction Description	Check Amount	Fund Code	Fund Short Title
22398	5/18/2016	SOUTHERN CALIFORNIA EDISON	Billing Period 3/31/16 - 4/29/16	384.27	20	GAS TAX
22398	5/18/2016	SOUTHERN CALIFORNIA EDISON	Electricity Usage, Billing Period 03/23/16 - 04/22/16	94.45	20	GAS TAX
Total 22398	5/18/2016			478.72		
22399	5/18/2016	Sparkletts	Water Charges, April 2016	39.56	10	GENERAL
Total 22399	5/18/2016			39.56		
22400	5/18/2016	Speedy Vehicle Registration Services	Speedy Vehicle Registration, Billed 3/25/16	260.00	10	GENERAL
Total 22400	5/18/2016			260.00		
22401	5/18/2016	STAPLES	Office Supplies	429.12	10	GENERAL
Total 22401	5/18/2016			429.12		
22402	5/18/2016	Synoptek	IT services - firewall and backup installation	600.00	10	GENERAL
22402	5/18/2016	Synoptek	Managed Server, May 2016	1,725.00	10	GENERAL
Total 22402	5/18/2016			2,325.00		
22403	5/18/2016	The Gas Company	Gas Charges Billing Period 04/01/16 - 05/02/16	0.95	10	GENERAL
Total 22403	5/18/2016			0.95		
22404	5/18/2016	Trauma Intervention Program	Trauma Intervention Program User Fees, FY 15/16	1,500.00	10	GENERAL
Total 22404	5/18/2016			1,500.00		
22405	5/18/2016	XEROX	Monthly Copier Charges, April	773.68	10	GENERAL

**City of Canyon Lake**  
 Check/Voucher Register - Council Report - Expenditures  
 From 5/1/2016 Through 5/31/2016

Check Num...	Matching Docum... Date	Vendor Name	Transaction Description	Check Amount	Fund Code	Fund Short Title
Total 22405	5/18/2016			773.68		
22406	5/18/2016	JOHN ZAITZ	Reimbursement for Phone & Internet, April 2016	100.00	10	GENERAL
Total 22406	5/18/2016			100.00		
22407	5/26/2016	ANIMAL FRIENDS OF THE VALLEYS	Animal Control Services, March 2016	3,500.00	10	GENERAL
Total 22407	5/26/2016			3,500.00		
22408	5/26/2016	BIO-TOX LABORATORIES	Drug Testing, April 2016	207.00	10	GENERAL
Total 22408	5/26/2016			207.00		
22409	5/26/2016	CHARLES ABBOTT ASSOCIATES, INC.	Environmental Engineer Services, April 2016	368.00	10	GENERAL
22409	5/26/2016	CHARLES ABBOTT ASSOCIATES, INC.	Inspections & Repairs, April 2016	13,318.24	10	GENERAL
22409	5/26/2016	CHARLES ABBOTT ASSOCIATES, INC.	Permit & Plan Review	11,200.35	10	GENERAL
Total 22409	5/26/2016			24,886.59		
22410	5/26/2016	CANYON LAKE PEST CONTROL, Steven E. Young	Quarterly General Pests Service	100.00	10	GENERAL
Total 22410	5/26/2016			100.00		
22411	5/26/2016	CR&R	To pay pass through for refuse collected by Riv-Co, May 2016	501,916.24	50	AGENCY
Total 22411	5/26/2016			501,916.24		

**City of Canyon Lake**  
 Check/Voucher Register - Council Report - Expenditures  
 From 5/1/2016 Through 5/31/2016

Check Numb...	Matching Docum... Date	Vendor Name	Transaction Description	Check Amount	Fund Code	Fund Short Title
22412	5/26/2016	DATA TICKET	Code Enforcement Citation Processing, April 2016	100.00	10	GENERAL
22412	5/26/2016	DATA TICKET	Monthly Citation Processing, April 2016	100.00	10	GENERAL
Total 22412	5/26/2016			200.00		
22413	5/26/2016	FRIDAY FLYER	Permits for Fat & Happy Pub & Grill, May 2016	29.96	10	GENERAL
22413	5/26/2016	FRIDAY FLYER	Solid Waste Fee, May 2016	88.50	10	GENERAL
Total 22413	5/26/2016			118.46		
22414	5/26/2016	Frontier	Internet, Billing Date 5/10/16	144.99	10	GENERAL
22414	5/26/2016	Frontier	Internet, Billing Period 5/13/16 to 6/12/16	171.46	10	GENERAL
22414	5/26/2016	Frontier	Phone Bill, 5/10/16 to 6/9/16	58.48	10	GENERAL
22414	5/26/2016	Frontier	Phone Bill, Billing Period 5/13/16 to 6/12/16	220.72	10	GENERAL
Total 22414	5/26/2016			595.65		
22415	5/26/2016	GOLDING PUBLICATIONS	Printing Envelopes	219.24	10	GENERAL
Total 22415	5/26/2016			219.24		
22416	5/26/2016	Dawn Haggerty	Reimbursement for Phone & Mileage, April 2016	100.00	10	GENERAL
Total 22416	5/26/2016			100.00		
22417	5/26/2016	HINDERLITER, DE LLAMAS & ASSOC	Contract & Audit Services	2,012.57	10	GENERAL
Total 22417	5/26/2016			2,012.57		

**City of Canyon Lake**  
 Check/Voucher Register - Council Report - Expenditures  
 From 5/1/2016 Through 5/31/2016

Check Numb...	Matching Docum... Date	Vendor Name	Transaction Description	Check Amount	Fund Code	Fund Short Title
22418	5/26/2016	MUNICIPAL MANAGEMENT ASST SO CAL	MMASC Membership Renewal 2016	85.00	10	GENERAL
Total 22418	5/26/2016			85.00		
22419	5/26/2016	New Hope Community Church	Refund for Rental Deposit	100.00	10	GENERAL
Total 22419	5/26/2016			100.00		
22420	5/26/2016	Rogers, Anderson, Malody & Scott, LLP	Monthly Accounting Services, February 2016	6,500.00	10	GENERAL
Total 22420	5/26/2016			6,500.00		
22421	5/26/2016	JOHN REGUS	June Rent for Conference Room	250.00	10	GENERAL
Total 22421	5/26/2016			250.00		
22422	5/26/2016	JOHN REGUS	July Rent for Library	983.45	10	GENERAL
Total 22422	5/26/2016			983.45		
22423	5/26/2016	County of Riverside	Fire Protection Services, Billing Period Jan-March 2016	268,840.55	10	GENERAL
Total 22423	5/26/2016			268,840.55		
22424	5/26/2016	RIV. CO. SHERIFF'S DEPT., Acctg & Fin	Contract Law Enforcement, Billing Period 3/3/16 to 3/30/16	114,632.31	10	GENERAL
Total 22424	5/26/2016			114,632.31		
22425	5/26/2016	COUNTY OF RIVERSIDE-TLMA	FY16 SLF Costs Report, April 2016	441.26	20	GAS TAX

**City of Canyon Lake**  
 Check/Voucher Register - Council Report - Expenditures  
 From 5/1/2016 Through 5/31/2016

Check Numb...	Matching Docum... Date	Vendor Name	Transaction Description	Check Amount	Fund Code	Fund Short Title
Total 22425	5/26/2016			441.26		
22426	5/26/2016	Southern California Association of Government	Annual Membership Dues - Fiscal Year 2016/17	1,213.00	10	GENERAL
Total 22426	5/26/2016			1,213.00		
22427	5/26/2016	SOUTHERN CALIFORNIA EDISON	Electricity Bill, Billing Period 4/21/16 to 5/20/16	25.96	10	GENERAL
22427	5/26/2016	SOUTHERN CALIFORNIA EDISON	Electricity Bill, Billing Period 4/15/16 to 05/16/16	240.22	10	GENERAL
22427	5/26/2016	SOUTHERN CALIFORNIA EDISON	Electricity Bill, Billing Period 4/15/16 to 5/16/16	885.14	10	GENERAL
22427	5/26/2016	SOUTHERN CALIFORNIA EDISON	Electricity Bill, Billing Period 4/15/16 to 5/16/16	197.59	20	GAS TAX
22427	5/26/2016	SOUTHERN CALIFORNIA EDISON	Electricity Bill, Billing Period 3/22/16 to 4/21/16	17.04	20	GAS TAX
22427	5/26/2016	SOUTHERN CALIFORNIA EDISON	Electricity Bill, Billing Period 4/11/16 to 5/10/16	273.54	20	GAS TAX
Total 22427	5/26/2016			1,639.49		
22428	5/26/2016	Special District Risk Management Authority	Employee Benefits	198.79	10	GENERAL
Total 22428	5/26/2016			198.79		
22429	5/26/2016	STAPLES	Office Supplies	161.65	10	GENERAL
Total 22429	5/26/2016			161.65		
22430	5/26/2016	TelePacific Communications	Telephone, Billing Period 5/16/16 to 6/15/16	498.56	10	GENERAL
Total 22430	5/26/2016			498.56		
22431	5/26/2016	U. S. Bank	Back up & Hotel Reservations	1,013.00	10	GENERAL

**City of Canyon Lake**  
 Check/Voucher Register - Council Report - Expenditures  
 From 5/1/2016 Through 5/31/2016

Check Numb...	Matching Docum... Date	Vendor Name	Transaction Description	Check Amount	Fund Code	Fund Short Title
22431	5/26/2016	U. S. Bank	Postage, Office 365, & Travel, May 2016	872.39	10	GENERAL
Total 22431	5/26/2016			1,885.39		
22432	5/26/2016	Windwild Group	Engraved 2 Pueblo Bricks, May 2016	58.52	10	GENERAL
Total 22432	5/26/2016			58.52		
22433	5/26/2016	JOHN ZAITZ	Reimbursement for Internet & Phone, May 2016	100.00	10	GENERAL
Total 22433	5/26/2016			100.00		
Report Total				1,067,728.88		

City of Canyon Lake  
City Council  
Staff Report

**TO:** Mayor and City Council  
**FROM:** Aaron Palmer, City Manager  
**BY:** Ariel M Hall, City Clerk   
**DATE:** June 1, 2016  
**SUBJECT:** Approval of Resolution No. 2016-19, setting regular meeting days, times, and locations for standing committees of the City Council of the City of Canyon Lake

---

**Recommendation:**

Staff recommends that the City Council approve Resolution No. 2016-19, setting regular meeting days, times, and location for standing committees of the City Council of the City of Canyon Lake.

**Background:**

Resolution No. 2016-36 establishes various standing committees of the Canyon Lake City Council and outlines their purposes; however, the resolution does not set regular meetings dates and times for the committees.

Historically, the City Council has approved meeting dates and times for the committees when making the appointments of the Chair and Member of the committees once a year, and those meeting dates and times are posted for the public. In order to more formally set the meeting days, times, and locations, and to allow additional public access to the meetings by clearly defining and noticing the public of the meeting days, times, and locations, City staff is recommending that the City Council adopt the attached resolution.

**Budget (or Fiscal) Impact:**

There is no fiscal impact.

**Attachments:**

1. Resolution No. 2016-19

**RESOLUTION NO. 2016-19**

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CANYON LAKE, CALIFORNIA, SETTING REGULAR MEETING DAYS, TIMES AND LOCATIONS FOR STANDING COMMITTEES OF THE CITY COUNCIL OF THE CITY OF CANYON LAKE**

WHEREAS, Resolution No. 2015-36 establishes various standing committees of the Canyon Lake City Council and outlines their purposes; and

WHEREAS, Government Code Section 54954 requires that regular meeting days and time be established for legislative bodies, while standing committees may hold regular meetings at any time that an agenda is posted 72-hours prior to the meeting; and

WHEREAS, the City of Canyon Lake would like to go above and beyond to allow additional public access to regular meetings of its standing committees by establishing regular meeting dates.

NOW, THEREFORE, the City Council of the City of Canyon Lake does hereby resolve that the regular meeting dates of standing committees are as follows:

1. ADMINISTRATION AND FINANCE COMMITTEE:

The Administration and Finance Committee shall meet on the Tuesday prior to the monthly Regular City Council Meeting at 8:00 a.m. in the City Council Chamber at 31516 Railroad Canyon Road, Canyon Lake, CA 92587.

2. PLANNING COMMITTEE:

The Planning Committee shall meet on an as needed basis in the City Council Chamber at 31516 Railroad Canyon Road, Canyon Lake, CA 92587.

3. PUBLIC WORKS COMMITTEE:

The Public Works Committee shall meet on an as needed basis in the City Council Chamber at 31516 Railroad Canyon Road, Canyon Lake, CA 92587.

4. PUBLIC SAFETY COMMITTEE:

The Public Safety Committee shall meet on the Tuesday prior to the monthly Regular City Council Meeting at 9:30 a.m. prior to Regular Council Meetings in the months of February, March, May, June, August, September, November, and December, and at 5:30 p.m. prior to Regular Council Meetings in the months of January, April, July, and October in the City Council Chamber at 31516 Railroad Canyon Road, Canyon Lake, CA 92587.

5. HEALTH & COMMUNITY COMMITTEE

The Health and Community Committee shall meet on an as needed basis in the City Council Chamber at 31516 Railroad Canyon Road, Canyon Lake, CA 92587.

6. WATER COMMITTEE

The Water Committee shall meet every February, June, and October at the City Council Chamber at 31516 Railroad Canyon Road, Canyon Lake, CA 92587, and April, August, and December at the Elsinore Valley Municipal Water District Administration Building at 31315 Chaney Street, Lake Elsinore, CA 92530. Specific dates and times shall be coordinated for an entire calendar year and posted/noticed by January 31<sup>st</sup> of each year.

7. ECONOMIC DEVELOPMENT COMMITTEE

The Economic Development Committee shall meet on an as needed basis in the City Council Chamber at 31516 Railroad Canyon Road, Canyon Lake, CA 92587.

8. FIRE DEPARTMENT START-UP COMMITTEE

The Fire Department Start-Up Committee shall meet on an as needed basis in the City Council Chamber at 31516 Railroad Canyon Road, Canyon Lake, CA 92587.

**PASSED, APPROVED, and ADOPTED** on this 1st day of June, 2016.

---

Tim Brown, Mayor

ATTEST:

---

City Clerk

State of California    )  
County of Riverside   ) ss  
City of Canyon Lake   )

I, Ariel M. Hall, CMC, City Clerk of the City of Canyon Lake, California, do hereby certify that the foregoing is a true and correct copy of the Resolution No. 2016-19 adopted by the City Council of the City of Canyon Lake, California, at a regular meeting held on the 1<sup>st</sup> day of June, 2016, by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

---

City Clerk

City of Canyon Lake  
City Council  
Staff Report

**TO:** Mayor and City Council  
**FROM:** Aaron Palmer, City Manager  
**BY:** Ariel M Hall, City Clerk  
**DATE:** May 4, 2016  
**SUBJECT:** Adoption of Resolution No. 2016-22 – Updating Authorized Account Signatories For The City of Canyon Lake’s Local Agency Investment Fund (LAIF) Account

---

**Recommendation:**

It is recommended that the City Council approve Resolution No. 2016-22, and authorize the appropriate staff to sign the necessary signature cards as specified in Resolution No. 2016-22 for the City’s LAIF Account.

**Background:**

As a result of the change in staff, it is necessary to amend City signature cards for the City’s LAIF Account.

**Budget (or Fiscal) Impact:**

None

**Attachments:**

- 1. Resolution No. 2016-22

**RESOLUTION NO. 2016-22**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CANYON LAKE,  
CALIFORNIA, UPDATING AUTHORIZED ACCOUNT SIGNATORIES FOR THE CITY OF  
CANYON LAKE'S LOCAL AGENCY INVESTMENT FUND (LAIF)**

The City Council of the City of Canyon Lake does resolve as follows:

**SECTION 1. APPROVAL OF BANKING AGREEMENT.** The City of Canyon Lake authorizes the following signatories to transact business on behalf of the City and authorizes the City Manager to take any and all actions necessary to carry out this action.

\_\_\_\_\_  
Aaron Palmer, City Manager

\_\_\_\_\_  
Ariel M. Hall, City Clerk

**PASSED, APPROVED AND ADOPTED** this 1st day of June, 2016.

\_\_\_\_\_  
Tim Brown, Mayor

Attest:

\_\_\_\_\_  
City Clerk

State of California )  
County of Riverside ) ss  
City of Canyon Lake )

I, Ariel M. Hall, CMC, City Clerk of the City of Canyon Lake, California, do hereby certify that the foregoing is a true and correct copy of the Resolution No. 2016-22 adopted by the City Council of the City of Canyon Lake, California, at a regular meeting held on the 1st day of June, 2016, by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

---

City Clerk



**California State Treasurer's Office  
Local Agency Investment Fund (LAIF)**

**Authorization for Transfer of Funds**

Effective Date  
June 1, 2016

Agency Name  
City of Canyon Lake

LAIF Account #  
98-33-135

Agency's LAIF Resolution # 2016-22 or Resolution Date 6/1/2016

**ONLY** the following individuals of this agency whose names appear in the table below are hereby authorized to order the deposit or withdrawal of funds in LAIF. **This authorization REPLACES AND SUPERCEDES all prior authorizations on file with LAIF for the transfer of funds.**

Name	Title
Aaron Palmer	City Manager
Ariel Hall	City Clerk

**Two authorized signatures required.** Each of the undersigned certifies that he/she is authorized to execute this form under the agency's resolution, and that the information contained herein is true and correct.

Signature  
Aaron Palmer  
Print Name  
City Manager  
Title  
(951) 244-2955  
Telephone

Signature  
Ariel Hall  
Print Name  
City Clerk  
Title  
(951) 244-2955  
Telephone

Please provide email address to receive LAIF notifications.

Name	Email
Aaron Palmer	Apalmer@cityofcanyonlake.com
Ariel Hall	Amhall@cityofcanyonlake.com

**Mail completed form to: State Treasurer's Office  
Local Agency Investment Fund  
P.O. Box 942809  
Sacramento, CA 94209-0001**

**City of Canyon Lake  
City Council  
Staff Report**

**TO:** Mayor and City Council

**FROM:** Aaron Palmer, City Manager

**BY:** Ariel M Hall, City Clerk 

**DATE:** June 1, 2016

**SUBJECT:** Resolution No. 2016-20 Approving Annual Rate Adjustment and Confirmation of Collection of Residential Solid Waste Charges on the Tax Rolls

---

**Recommendation:**

Conduct a public hearing and adopt Resolution No. 2016-20 approving the annual rate adjustment for all solid waste services and placement of residential solid waste fees on the tax roll for collection for the 2016-2017 fiscal year.

**Background:**

A public hearing was noticed before the City Council on June 1, 2016 to review documentation from CR&R, the franchise holder, for the annual rate adjustment for solid waste fees. The rates are recommended to the City by CR&R based upon their actual costs for service, which include adjustments for the Consumer Price Index (CPI) and Landfill costs. The franchise agreement requires that CR&R annually provide evidence of the CPI adjustment to the City Manager for review and approval.

Since Canyon Lake has mandatory trash collection, the City Council adopted an ordinance which allowed these fees to be collected on the property tax roll for residential services. Tax roll collection minimizes delinquencies and thus helps keep rates down.

As provided in the contract with CR&R, there are automatic pass through components for service (CPI) and landfill (disposal) costs. The April 25, 2016 letter from J. Alex Braicovich of CR&R and 2016 Annual Price Adjustment reflect an increase of 16 cents per month for CPI and an increase in the Riverside County Landfill component of 10 cents per month for a total increase of 26 cents per month; from \$21.64 to \$21.90 a month for residential standard service.

Similarly, for commercial, industrial and multi-family residential refuse service, the typical three cubic yard bin will increase by \$1.28 from \$122.07 to \$123.35 per month. These are minimum increases which will help defray the increased cost of operations and maintain the level of service.

**Budget (or Fiscal) Impact:**

Revenue Neutral – this is a pass-through rate

**Attachments:**

1. Resolution No. 2016-20
2. Letter from CR&R dated April 25, 2016
3. Notice of Public Hearing

**RESOLUTION NO. 2016-20**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CANYON LAKE INCREASING AND SETTING SOLID WASTE COLLECTION RATES FOR THE 2016-2017 FISCAL YEAR AND PROVIDING FOR COLLECTION OF RESIDENTIAL SERVICE ON THE PROPERTY TAX ROLL**

WHEREAS, pursuant to the provisions of State law, including but not limited to Health & Safety Code Sections 5470 et seq., the City of Canyon Lake may adopt and implement fees and charges to cover the cost of collection of solid waste within the City and, when adopted, may collect such fees for residential service on the property tax rolls; and

WHEREAS, because of increased costs, the City's franchise hauler has informed the City that such fees must be increased by \$0.26 per month per single family residence and \$1.28 per month for commercial, industrial and multi-family residential refuse service, and has provided a report explaining the reasons for such increase, which report has been on file at the City offices; and

WHEREAS, the proposed increased fees are set out on Exhibit "C", attached and incorporated hereto; and

WHEREAS, the City has published notice of the collection of such residential fees on the property tax roll in the same manner, at the same time and subject to the same penalties as property taxes; and

WHEREAS, as additional information for such tax roll collection, a written report of prospective solid waste collection fees for the fiscal year 2016-2017 has been prepared and filed with the City Clerk; and

WHEREAS, on June 1, 2016, the City Council conducted a duly noticed public hearing and heard all comments/protests regarding the fee increase; and

WHEREAS, the City Council finds from such reports that the amount of fees is the reasonable cost of service provided, plus direct and indirect overhead; that amounts collected will be used only for immediately available (and not standby) solid waste collection services; that such fees and charges are proportionate to the amount of service received, and that such fees and charges are not for traditional governmental services such as police or libraries; and

WHEREAS, the City Council further finds that this increase in rates is for the purpose of meeting operating expenses, including wage rates and fringe benefits, required for the collection of solid waste within the City pursuant to its existing franchise, and that such action therefore is statutorily exempt from CEQA under Public Resources Code Section 21080 (b) and Section 15273 of the CEQA guidelines.

**NOW, THEREFORE, THE CITY COUNCIL OF CANYON LAKE RESOLVES AND ORDERS AS FOLLOWS:**

**SECTION 1. RECITALS:** The Recitals set out above are true and correct.

**SECTION 2. CEQA EXEMPTION:** The adoption of fees as set out here is statutorily exempt from CEQA and staff is directed to take all necessary actions to prepare and file a Notice of Exemption.

**SECTION 3. FEES DETERMINED:** The solid waste collection fees are increased in the amounts set out on Exhibit "C". Such increase shall be effective on July 1, 2016.

**SECTION 4. TAX ROLL COLLECTION:** Such residential fees shall be collected on the property tax rolls. The City Clerk is directed to file a certified copy of this resolution and of the report with the County Auditor. The County Auditor is designated and empowered to collect the assessment as set out here as necessary. For purpose of tax roll collection, the fees set forth in the report shall be deemed to constitute special assessments against the respective parcels on which they are levied without regard to property valuation. The Assessment shall be collected at the same time and subject to the same procedures provided for such taxes. All laws applicable to the levy, collection and enforcement of ad valorem property taxes shall be applicable to such assessments, except that if any real property to which such fees or charges relate has been transferred or conveyed to a bona fide purchaser for value, or if a lien of a bona fide encumbrancer for value has been created and attached thereon, prior to the date on which the first installment of such taxes would become delinquent, then the lien which would otherwise be imposed shall not attach to such real property and the fees or charges and interest shall be transferred to the unsecured roll for collection.

**PASSED, APPROVED AND ADOPTED the 1<sup>st</sup> day of June, 2016.**

\_\_\_\_\_  
Tim Brown, Mayor

**ATTEST:**

\_\_\_\_\_  
Ariel M. Hall, City Clerk

State of California     )  
County of Riverside    )ss  
City of Canyon Lake    )

I, Ariel M. Hall, City Clerk of the City of Canyon Lake, California, DO HEREBY CERTIFY, that the foregoing is a true and correct copy of Resolution No. 2016-20 adopted by the City Council of the City of Canyon Lake, California, at a regular meeting thereof, held on June 1, 2016 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

---

Ariel M. Hall, City Clerk

Dated: June 1, 2016

RECEIVED

APR 25 2016

BY: pm



March 29, 2016

Mr. Aaron Palmer  
City Manager  
City of Canyon Lake  
31532 Railroad Canyon Road  
Suite 101/103  
Canyon Lake, CA 92587

Re: Annual Consumer Price Index Rate Adjustment

Dear Mr. Palmer,

Pursuant to our current agreement to provide Solid Waste and Recycling Services to the City of Canyon Lake, CR&R Incorporated respectfully submits the attached information which outlines our Annual Rate Adjustment request for fiscal year 2016-2017. As provided for in the contract between the City of Canyon Lake and CR&R Incorporated, the rates illustrated in Exhibit "C" shall be adjusted annually to reflect the change in the Consumer Price Index (CPI).

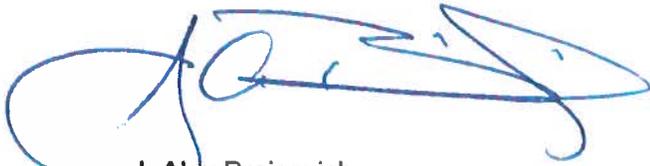
In reviewing the data from the Bureau of Labor Statistics (BLS) for October 2015, the CPI for All Urban Consumers has increased by .87% and the CPI for Urban Wage Earners increased by .09%. In addition, the County of Riverside's Waste Management Department has indicated that they will adjust their disposal rate by 2.04% from \$27.95 per ton to \$28.52 per ton. Therefore, based upon the data supplied by both the BLS and the County of Riverside, we have prepared the attached rate schedules which pass these adjustments through to the various rates. We have also prepared a new Exhibit "C" to reflect the incremental increases that will become effective July 1, 2016.

As an example, the new rate for standard residential service will increase from \$21.64 per month to \$21.90 per month; an increase of 1.2% or .26 cents per month. Your typical 3 cubic yard commercial bin will increase from \$122.07 per month to \$123.35 per month; an increase of 1.0% or \$1.28 per month. These are minimum increases which help to defray our increased cost of operations and maintain the level of service your community has come to expect.

In addition to these annual rate adjustments, Canyon Lake residents will also see an increase on their refuse bills as a result of the City's passage of the Utility Tax in November of 2014.

We sincerely appreciate our long standing relationship with the City of Canyon Lake as well as the opportunity that we have had to be of service to your residents and businesses. It continues to be a privilege to be of service to your City. Please do not hesitate to call if you have any questions or comments. We look forward to any further assistance that we can provide.

Sincerely,

A handwritten signature in blue ink, appearing to read 'J. Alex Braicovich', with a large, stylized flourish at the end.

**J. Alex Braicovich**  
Senior Vice President

Cc: David Fahrion

Attachments

CITY OF CANYON LAKE

EXHIBIT "C"

Schedule of Rates  
(effective July 1, 2016)

2 Fully automated single family residential collection, fully mechanized recycling, composting, transfer and disposal:		
Monthly Rate:	\$	21.90
3 Fully automated single family residential additional refuse, recycling or composting container:		
Monthly Rate Per Container:	\$	9.21
4 Single family residential additional bulky item pick up:		
Per Pick Up (two items per pick up):	\$	9.77
5 Commercial, industrial, and multi-family residential refuse monthly bin rates (one 3 cubic yard bin) with the following pick ups per week:		
	1 x week	\$ 123.35
	2 x week	\$ 245.00
	3 x week	\$ 366.67
	4 x week	\$ 488.32
	5 x week	\$ 610.00
	6 x week	\$ 731.66
6 Commercial, industrial, and multi-family residential recycle monthly bin rates (one 3 cubic yard bin) with the following pick ups per week:		
	1 x week	\$ 53.47
	2 x week	\$ 106.93
	3 x week	\$ 160.40
	4 x week	\$ 213.88
	5 x week	\$ 267.33
	6 x week	\$ 320.79
7 Temporary 3 cubic yard bin rate:	\$	93.42 per bin
8 Redeliver and reinstatement rate:	\$	42.85 per occurrence
9 40 cubic yard roll-off bin rate:	\$	224.83 + MRF/landfill fees
10 10 cubic yard roll-off/lowboy bin rate:	\$	224.83 + MRF/landfill fees

CANYON LAKE  
2016 ANNUAL PRICE ADJUSTMENT

	New	Previous		
Landfill	\$ 28.52	\$ 27.95	\$	0.57 2.04%
MRF	\$ 48.08	\$ 47.12	\$	0.96 2.04%

	New	Previous		
All Urban Consumers (Oct)	245.81	243.34	1.02%	0.87%
Urban Wage Earners (Oct)	237.47	235.92	0.66%	0.09%
				0.970%

Landfill Component				
Landfill Fee				
Contract	Diversion	Increase per Ton	Rate	Change
\$	0.21	19.7%	\$	0.57 \$ 0.10
\$	0.21	19.7%	\$	0.57 \$ 0.10
\$	0.21	19.7%	\$	0.57 \$ 0.10
\$	0.91	18.0%	\$	0.57 \$ 0.43
\$	0.91	18.0%	\$	0.57 \$ 0.43

Service Component				
Previous Rate	Contract	CPI Change	Rate Change	Unit Measure
\$ 21.64	78.0%	0.97%	\$ 0.16	per month
\$ 9.04	78.0%	0.97%	\$ 0.07	per month
\$ 9.60	78.0%	0.97%	\$ 0.07	per month
\$ 122.07	71.5%	0.97%	\$ 0.85	per month
\$ 53.10	71.5%	0.97%	\$ 0.37	per month
\$ 92.35	71.5%	0.97%	\$ 0.64	per load
\$ 42.44	100.0%	0.97%	\$ 0.41	per occurrence
\$ 222.67	100.0%	0.97%	\$ 2.16	per load
\$ 222.67	100.0%	0.97%	\$ 2.16	per load

- 2 Standard service
- 3 Additional Cart
- 4 Additional Bulky pick up
- 5 Refuse Bin rate - 3 cubic yard
- 6 Recycle Bin rate - 3 cubic yard
- 7 Temporary 3 cubic yard bin
- 8 Re-deliver and re-instatement
- 9 40 cubic yard roll-off
- 10 10 cubic yard roll-off

Total Rate Change	Previous Rate	Proposed Rate	Net % Change
\$ 0.26	\$ 21.64	\$ 21.90	1.2%
\$ 0.17	\$ 9.04	\$ 9.21	1.9%
\$ 0.17	\$ 9.60	\$ 9.77	1.8%
\$ 1.28	\$ 122.07	\$ 123.35	1.0%
\$ 0.37	\$ 53.10	\$ 53.47	0.7%
\$ 0.41	\$ 42.44	\$ 42.85	1.0%
\$ 2.16	\$ 222.67	\$ 224.83	1.0%
\$ 2.16	\$ 222.67	\$ 224.83	1.0%

Landfill Component				
Landfill Fee				
Contract	Diversion	Increase per Ton	Rate	Change
\$	0.91	18.0%	\$	0.57 \$ 0.43
\$	0.91	18.0%	\$	0.57 \$ 0.43
\$	0.91	18.0%	\$	0.57 \$ 0.43
\$	0.91	18.0%	\$	0.57 \$ 0.43
\$	0.91	18.0%	\$	0.57 \$ 0.43

Service Component				
Previous Rate	Contract	CPI Change	Rate Change	Unit Measure
\$ 122.07	71.5%	0.97%	\$ 0.85	per month
\$ 242.89	71.5%	0.97%	\$ 1.68	per month
\$ 363.72	71.5%	0.97%	\$ 2.52	per month
\$ 484.53	71.5%	0.97%	\$ 3.36	per month
\$ 605.37	71.5%	0.97%	\$ 4.20	per month
\$ 726.19	71.5%	0.97%	\$ 5.04	per month
\$ 53.10	71.5%	0.97%	\$ 0.37	per month
\$ 159.30	71.5%	0.97%	\$ 0.74	per month
\$ 212.41	71.5%	0.97%	\$ 1.10	per month
\$ 265.49	71.5%	0.97%	\$ 1.47	per month
\$ 318.58	71.5%	0.97%	\$ 1.84	per month
\$ 318.58	71.5%	0.97%	\$ 2.21	per month

- 5 Complete Refuse 3 yd Bin Rates
- 1 x week
- 2 x week
- 3 x week
- 4 x week
- 5 x week
- 6 x week

- 6 Complete Recycle Bin Rates
- 1 x week
- 2 x week
- 3 x week
- 4 x week
- 5 x week
- 6 x week

Total Rate Change	Previous Rate	Proposed Rate	Net % Change
\$ 1.28	\$ 122.07	\$ 123.35	1.0%
\$ 2.11	\$ 242.89	\$ 245.00	0.9%
\$ 2.95	\$ 363.72	\$ 366.67	0.8%
\$ 3.79	\$ 484.53	\$ 488.32	0.8%
\$ 4.63	\$ 605.37	\$ 610.00	0.8%
\$ 5.47	\$ 726.19	\$ 731.66	0.8%
\$ 0.37	\$ 53.10	\$ 53.47	0.7%
\$ 0.74	\$ 159.30	\$ 160.93	0.7%
\$ 1.10	\$ 212.41	\$ 213.88	0.7%
\$ 1.47	\$ 265.49	\$ 267.33	0.7%
\$ 2.21	\$ 318.58	\$ 320.79	0.7%

# Databases, Tables & Calculators by Subject

FONT SIZE: 

Change Output Options: From:  To:  

Include graphs  Include annual averages

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Data extracted on: March 16, 2016 (10:27:33 PM)

## Consumer Price Index - All Urban Consumers

Series Id: CUURA421SA0  
 Not Seasonally Adjusted  
 Area: Los Angeles-Riverside-Orange County, CA  
 Item: All items  
 Base Period: 1982-84=100

Download:  [xlsx](#)

Year	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Annual	HALF1	HALF2
2006	206.0	207.5	208.5	210.5	212.4	211.1	211.4	211.9	212.9	211.4	211.1	210.6	210.4	209.3	211.6
2007	212.584	214.760	216.500	217.845	218.596	217.273	217.454	217.330	217.697	218.696	219.943	219.373	217.338	216.260	218.416
2008	220.918	221.431	223.606	224.625	226.651	229.033	229.886	228.484	227.449	226.159	222.229	219.620	225.008	224.377	225.638
2009	220.719	221.439	221.376	221.693	222.522	223.906	224.010	224.507	225.226	225.264	224.317	223.643	223.219	221.943	224.495
2010	224.610	224.620	225.483	225.916	226.438	225.877	225.991	226.373	226.048	226.794	225.941	226.639	225.894	225.491	226.298
2011	228.652	229.729	232.241	233.319	233.367	232.328	231.303	231.833	233.022	233.049	232.731	231.567	231.928	231.606	232.251
2012	233.441	234.537	236.941	236.866	237.032	236.025	235.776	237.222	238.104	240.111	237.675	236.042	236.648	235.807	237.488
2013	238.015	239.753	239.995	239.043	239.346	239.223	238.920	239.219	239.611	239.940	238.677	238.742	239.207	239.229	239.185
2014	239.857	241.059	242.491	242.437	243.362	243.528	243.727	243.556	243.623	243.341	241.753	240.475	242.434	242.122	242.746
2015	239.724	241.297	243.738	243.569	246.093	245.459	247.066	246.328	245.431	245.812	245.711	245.357	244.632	243.313	245.951
2016	247.155	247.113													

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# Databases, Tables & Calculators by Subject

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Data extracted on: March 21, 2016 (9:30:27 PM)

## Consumer Price Index - Urban Wage Earners and Clerical Workers

Series Id: CWURA421SA0  
 Not Seasonally Adjusted  
 Area: Los Angeles-Riverside-Orange County, CA  
 Item: All items  
 Base Period: 1982-84=100

Download: [xlsx](#)

Year	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Annual	HALF1	HALF2
2006	198.3	199.9	200.8	202.9	205.0	204.2	204.5	205.0	205.3	203.5	203.3	202.9	203.0	201.9	204.1
2007	204.498	206.632	208.929	210.195	211.145	209.614	209.444	209.240	209.849	211.259	212.844	212.282	209.661	208.502	210.820
2008	213.825	214.231	216.493	217.914	219.702	222.435	223.245	221.230	220.285	218.726	214.083	211.007	217.765	217.433	218.096
2009	212.454	213.234	213.013	213.405	214.446	216.145	216.128	216.628	217.302	217.474	216.618	216.233	215.257	213.783	216.730
2010	217.290	217.090	218.157	218.475	218.787	218.222	218.367	218.752	218.427	219.339	218.694	219.619	218.435	218.004	218.866
2011	221.540	222.814	225.770	227.051	226.842	225.461	224.277	224.665	226.096	226.116	225.786	224.444	225.072	224.913	225.231
2012	226.245	227.585	230.281	230.023	230.180	228.917	228.446	230.229	231.085	233.431	230.426	228.940	229.649	228.872	230.426
2013	230.651	232.983	233.200	232.030	232.387	232.378	232.190	232.245	232.817	232.735	231.598	231.594	232.234	232.271	232.197
2014	232.578	233.886	235.500	235.717	236.647	236.880	236.963	236.504	236.451	235.921	233.896	232.330	235.273	235.201	235.344
2015	231.063	232.975	235.991	235.697	238.816	237.792	239.889	238.755	237.324	237.472	237.190	236.787	236.646	235.389	237.903
2016	238.609	238.262													

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## **NOTICE OF PUBLIC HEARING**

**Notice is hereby given** that the City Council of the City of Canyon Lake will conduct a Public Hearing on Wednesday, June 1, 2016 during the course of the City Council meeting that begins at 6:30 p.m., at the Canyon Lake City Hall, Council Chambers, 31516 Railroad Canyon Road, Canyon Lake, CA 92587, pertaining to the annual adjustment of solid waste fees and residential collection on the annual tax roll for the fiscal year 2016-2017. As provided for in the contract between the City of Canyon Lake and CR&R Incorporated, the rates are adjusted annually to reflect the change in the Consumer Price Index (CPI) and the landfill costs.

The CPI and the landfill costs increased. The rate for basic service for a single family dwelling will increase 26 cents a month from \$21.64 to \$21.90. Refuse service for commercial, industrial and multi-family residential service will increase \$1.28 per month from \$120.07 to \$123.35 per month.

Residential solid waste fees will be placed on the tax roll for fiscal year 2016-2017. All such fees will be collected at the same time and in the same manner as County property taxes. The description of each lot or parcel is part of the records of the Assessor of the County of Riverside.

Anyone wishing to protest this action must file a written response or may appear personally at the public hearing. Prior to the hearing, written comments in favor or against should be sent to the Canyon Lake City Hall, City Clerk's Office at 31516 Railroad Canyon Road, Canyon Lake, CA 92587. If you challenge any project or fee in court, you may be held to raising only those issues you or someone else raised at the public hearing or in written correspondence to the City Clerk at or prior to the public hearing as described in this notice.

For additional information contact the City Hall at (951) 244-2955 or at 31516 Railroad Canyon Road, Canyon Lake, CA 92587. City Hall is open Monday through Thursday from 8 a.m. to 5 p.m.

---

Ariel M. Hall  
City Clerk  
City of Canyon Lake

**Published 5/13/2016 and 5/20/2016**

THE FRIDAY FLYER  
**PROOF OF PUBLICATION**  
(2010, 2015.5)  
STATE OF CALIFORNIA  
County of Riverside

Ariel Hall  
CITY OF CANYON LAKE  
31516 Railroad Canyon Road  
Canyon Lake, CA 92587

**City of Canyon Lake**  
**SOLID WASTE FEE**

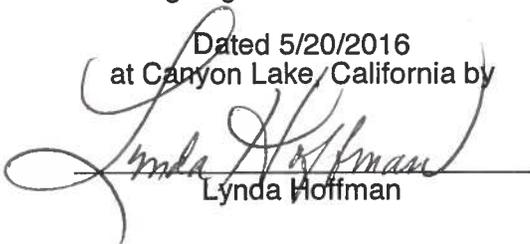
I am a citizen of the United States and a resident of the County aforesaid; I am over the age of eighteen years, and not a party to or interested in the above entitled matter. I am an authorized representative of THE FRIDAY FLYER, a newspaper of general circulation, printed and published weekly in the City of Canyon Lake, County of Riverside, and which newspaper has been adjudicated a newspaper of general circulation by the Superior Court of the County of Riverside, State of California, under date of April 29, 1996, Case Number 279205; that the notice, of which the annexed is a printed copy, has been published in each regular and entire issue of said newspaper and not in any supplement thereof on the following dates, to-wit:

5/13/2016

5/20/2016

I certify (or declare) under penalty of perjury that the foregoing is true and correct.

Dated 5/20/2016  
at Canyon Lake, California by

  
Lynda Hoffman

This space for filing stamp only

RECEIVED

MAY 23 2016

BY: SH

**CITY OF CANYON LAKE**  
**NOTICE OF PUBLIC HEARING**

Notice is hereby given that the City Council of the City of Canyon Lake will conduct a Public Hearing on Wednesday, June 1, 2016 during the course of the City Council meeting that begins at 6:30 p.m., at the Canyon Lake City Hall, Council Chambers, 31516 Railroad Canyon Road, Canyon Lake, CA 92587, pertaining to the annual adjustment of solid waste fees and residential collection on the annual tax roll for the fiscal year 2016-2017. As provided for in the contract between the City of Canyon Lake and CR&R Incorporated, the rates are adjusted annually to reflect the change in the Consumer Price Index (CPI) and the landfill costs. The CPI and the landfill costs increased. The rate for basic service for a single family dwelling will increase 26 cents a month from \$21.64 to \$21.90. Refuse service for commercial, industrial and multi-family residential service will increase \$1.28 per month from \$120.07 to \$123.35 per month. Residential solid waste fees will be placed on the tax roll for fiscal year 2016-2017. All such fees will be collected at the same time and in the same manner as County property taxes. The description of each lot or parcel is part of the records of the Assessor of the County of Riverside. Anyone wishing to protest this action must file a written response or may appear personally at the public hearing. Prior to the hearing, written comments in favor or against should be sent to the Canyon Lake City Hall, City Clerk's Office at 31516 Railroad Canyon Road, Canyon Lake, CA 92587. If you challenge any project or fee in court, you may be held to raising only those issues you or someone else raised at the public hearing or in written correspondence to the City Clerk at or prior to the public hearing as described in this notice. For additional information contact the City Hall at (951) 244-2955 or at 31516 Railroad Canyon Road, Canyon Lake, CA 92587. City Hall is open Monday through Thursday from 8 a.m. to 5 p.m. Ariel M. Hall, City Clerk, City of Canyon Lake Friday Flyer

Published: 5/13/2016, 5/20/2016



**City of Canyon Lake  
City Council  
Staff Report**

**TO: Mayor and City Council**

**FROM: Aaron Palmer, City Manager**

**BY: Jim Morrissey, City Planner**

**DATE: June 1, 2016**

**SUBJECT: Resolution No. 2016-21 – Conditional Use Permit (CUP) No. 16-11 (Fat & Happy Pub and Grub Restaurant) located at 31652 Railroad Canyon Road, Canyon Lake, CA 92587**

---

**RECOMMENDATION:**

Staff recommends that the City Council adopt Resolution No. 2016-21 approving Conditional Use Permit No. 16-11, to add on-site sale of alcoholic beverages to an existing restaurant located at 31652 Railroad Canyon Road, Canyon Lake, CA 92587 that will require an Alcohol Beverage Control (ABC) Type 41 License for beer and wine, based on the requirements of the Zoning Code Section 9.1 C (23) and subject to the conditions of approval as listed within the attached resolution. The project has been determined to be categorically exempt from the California Environmental Quality Act (CEQA) pursuant to Section 15301 (Existing Facilities).

**PROJECT DESCRIPTION:**

Applicant, Amy Blau, with Fat & Happy Pub and Grub, proposes to add the on-site sale of alcoholic beverages involving Alcohol Beverage Control (ABC) Type 41 License for beer and wine to their existing restaurant. The use and/or sale of alcohol is a conditionally permitted use with approval of a Conditional Use Permit within the General Commercial (C-1) zone.

**BACKGROUND:**

**Analysis**

Fat & Happy Pub and Grub was established in January 13, 2016. The previous occupant was Jimmy's Café, established February 18, 2014.

The floor plan (attachment 1) of the existing business will not change from the existing design.

According to information listed on the State of California Alcohol Beverage Control web site, five (5) alcohol licenses within the Canyon Lake Towne Center. The Map below indicates the approximate location of active alcohol licenses.



- Lakehouse Tavern (Listed as Lighthouse Restaurant): Type 47 (On-site general). Expired March 31, 2016. Originally issued March 8, 1985.
- A & R Cacciatore, Inc: Type 47 (On-site general). Expires February 28, 2017.
- Sports Stop Pub & Grill: Type 47 (On-site general). Expires September 30, 2016.
- Pepe's Mexican Restaurant: Type 47 (On-site general). Expires September 30, 2016.
- Canyon Lake Market: Type 86 (Instructional tasting license). Expires July 31, 2016.

### Hours

The existing days and hours of operation for Fat & Happy are seven days a week between 7:00 a.m. and 7:00 p.m. The hours of the business are expected to change to:

- 7:00 am to 11:00 pm Sunday through Thursday.
- 7:00 am to 1:00 am Friday and Saturday.

### **Parking**

Fat & Happy Pub and Grub is an existing business which is not projected to generate additional traffic and is located within the Canyon Lake Towne Center which includes shared parking. The Canyon Lake Towne Center provides parking throughout the center with reciprocal access for users allowing individuals to park anywhere within the Center. The Zoning Code provides shopping center parking at a ratio of 4.0 spaces per 1,000 square feet for centers over five (5) acres in size. Parking for centers less than five (5) acres is determined based upon the aggregate of the individual uses. Since the Towne Center is over five acres the number of parking spaces was determined based upon square footage of the original design. Staff is unaware of any parking difficulties within the Center. The proposed licensing of the existing restaurant for beer and wine would not change the primary business operation and, thus, not affect parking usage. The proposed change in hours would also not affect parking, since the later operation time would reduce the number of businesses operating and, thus, make available additional parking spaces.

Staff believes adding ABC License Type 41 will not generate additional parking requirements because the business is utilizing an additional product and not creating a different use or business.

### **NOTICING AND ENVIRONMENTAL:**

The required public noticing was published in the local newspaper, and hearing notices were mailed to property owners within a 300-foot radius of the project site. The project has been reviewed for compliance with the California Environmental Quality Act (CEQA). Based on that assessment, the City has determined the project to be Categorical Exempt from the provisions of CEQA pursuant to the provisions of 15301 (Existing Facilities) of the CEQA Guidelines. No further environmental review is required.

### **CONCLUSION:**

The Fat & Happy Pub and Grub currently offers a variety of breakfast entrees, burgers, and sandwiches. Adding ABC Type 41 will allow patrons to have beer and wine with their food. The use and/or sale of alcohol is a permitted use with approval of a Conditional Use Permit within the General Commercial (C-1) zone, therefore, staff recommends that the City Council approve Conditional Use Permit No. 16-11, to allow Fat & Happy Pub and Grub to add ABC Type 41 License for beer and wine sales at 31652 Railroad Canyon Road, Canyon Lake, CA 92587.

**BUDGET (or FISCAL) IMPACT:**

None

**ATTACHMENTS:**

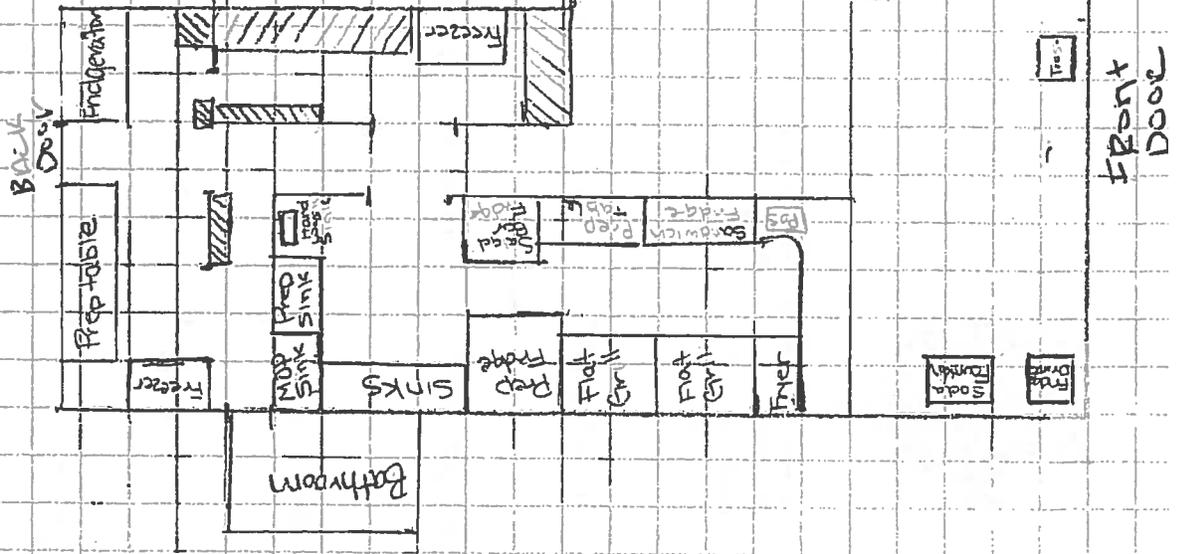
1. Floor Plan
2. ABC Licenses
3. Resolution 2016-21 and Conditions of Approval
4. Notice of Public Hearing

# Fot & Hoppy Restaurant Floor Plan

□ = 2 sq ft

▨ = Storage Racks

EXISTING RESTAURANT LAYOUT  
 CONDITIONAL USE PERMIT FOR  
 ON-SITE SALE OF BEER + WINE  
 AT EXISTING RESTAURANT  
 31652 RAILROAD CANYON ROAD  
 CANYON LAKE, CA 92587



CONTACT INFO  
 AMY BLAU  
 602-299-0584  
 YUWIRTHY@GMAIL.COM  
 ROBERT MASON  
 949-903-4150



**California Department of Alcoholic Beverage Control  
For the city of CANYON LAKE- (On-Sale Licenses)**

Report as of 5/11/2016

License Number	Status	License Type	Orig. Iss. Date	Expir Date	Primary Owner and Premises Addr.	Business Name	Mailing Address	Geo Code
1) <u>16959</u>	ACTIVE	51	03-08-1985	09-30-2016	CANYON LAKE PROPERTY OWNERS ASSOCIATION 22200 CANYON CLUB DR CANYON LAKE, CA 92587 Census Tract: 0427.16	LIGHTHOUSE RESTAURANT	31512 RAILROAD CANYON RD CANYON LAKE, CA 92587	3325
2) <u>186999</u>	ACTIVE	47	05-28-1986	09-30-2016	GIBSON ENTERPRISES INC 31780 RAILROAD CANYON RD CANYON LAKE, CA 92587 Census Tract: 0427.33	PEPES MEXICAN & AMERICAN RESTAURANT		3325
3) <u>369439</u>	ACTIVE	47	10-30-2000	09-30-2016	CANYON LAKE PROPERTY OWNERS ASSOCIATION 32001 RAILROAD CANYON RD CANYON LAKE, CA 92587 Census Tract: 0427.14	CANYON LAKE COUNTRY CLUB	31512 RAILROAD CANYON RD CANYON LAKE, CA 92587	3325
4) <u>506653</u>	ACTIVE	47	05-11-2011	09-30-2016	BELLILLI, HOURIA 31586 RAILROAD CANYON RD CANYON LAKE, CA 92587-9469 Census Tract: 0427.33	SPORTS STOP PUB & GRILL		3325
5) <u>266220</u>	ACTIVE	86	01-23-1992	07-31-2016	MUSTAFA, WIFKI 31682 RAILROAD CANYON RD, STE 1 CANYON LAKE, CA 92587 Census Tract: 0427.33	CANYON LAKE MARKET		3325
6) <u>474156</u>	SUREND	47	04-21-2009	03-31-2016	LAKE HOUSE INC 31504 RAILROAD CANYON RD, STE 1 CANYON LAKE, CA 92587-9411 Census Tract: 0427.33	LAKE HOUSE TAVERN		3325
7) <u>564339</u>	ACTIVE	41	03-10-2016	02-28-2017	A & R CACCIATORE INC 31574 RAILROAD CANYON RD, STE A CANYON LAKE, CA 92587-9475 Census Tract: 0427.33	A & R CACCIATOIRES		3300

**RESOLUTION NO. 2016-21**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CANYON LAKE, CALIFORNIA, APPROVING CONDITIONAL USE PERMIT NO. 16-11 TO ADD THE ON-SITE SALE OF ALCOHOLIC BEVERAGES (LIMITED TO BEER AND WINE) TO AN EXISTING RESTAURANT BUSINESS, FAT & HAPPY PUB AND GRUB, LOCATED AT 31652 RAILROAD CANYON ROAD, CANYON LAKE, CA 92587 (APN 355-320-023)**

**WHEREAS**, Amy Blau, the applicant, has filed an application with the City of Canyon Lake for Conditional Use Permit No. 16-11 to add the “on site sale of alcoholic beverages” (beer and wine), to an existing restaurant operation, consistent with Section 9.1 C (23) of the City of Canyon Lake Zoning Ordinance, located at 31652 Railroad Canyon Road, (Assessor’s Parcel Number: 355-320-023) within the City of Canyon Lake, California;

**WHEREAS**, contact with the Alcoholic and Beverage Control Agency found a Type 41 License would be the appropriate for this type of operation;

**WHEREAS**, notice of a public hearing of the City Council of the City of Canyon Lake to consider Applicant’s application was given in accordance with applicable law;

**WHEREAS**, the City Council has considered the staff report and all of the information, testimony, and evidence presented during the City Council hearing;

**WHEREAS**, the use and/or sale of alcohol is permitted with the approval of a Conditional Use Permit;

**WHEREAS**, this application is to approve a Conditional Use Permit to permit the on-site sale of alcoholic beverages to an existing restaurant operation identified as Fat & Happy Pub and Grub located within the Towne Center at 31652 Railroad Canyon Road, Canyon Lake, CA 92587;

**WHEREAS**, Canyon Lake’s Land Use Ordinance No. 348, Section 18.28 (e) provides that, in order for a conditional use permit to be granted, the applicant must demonstrate that the proposed use will not be detrimental to the health, safety or general welfare of the community; and

**WHEREAS**, in order to allow this use, there must be conditions which mitigate any such impacts on public health, safety and welfare.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CANYON LAKE AS FOLLOWS:**

**SECTION 1.** This approval is found to be categorically exempt from the California Environmental Quality Act (CEQA), Section 15301 as a Class 1 Exemption, Minor Expansion of Existing Facilities. No further environmental review is necessary.

**SECTION 2.** That based upon the following findings, a conditional use permit is approved as described above and in compliance with the conditions set forth herein.

- a. The proposed project complies with the zoning requirements and may be allowed in its proposed location within the C-1 Zone (General Commercial) with a Conditional Use Permit, and is consistent with the General Plan.
- b. Conditions have been included to protect the health, safety or general welfare of the community, including conditions having to do with enforcement, cleanliness, litter, hours of operation, visual access, special events and noise.

**SECTION 3.** That based upon applicant's acceptance of and compliance with the conditions set out in **Exhibit A**, attached and incorporated as set forth herein, Conditional Use Permit 16-11, to permit the on-site sale of alcoholic beverages (limited to beer and wine) within an existing restaurant operation, utilizing Alcohol Beverage Control Type 41 License or other license deemed appropriate by the California Department of Alcohol and Beverage Control in keeping within the operational characteristics of the proposed use and this conditional use permit to allow the on-site sale of beer and wine at 31652 Railroad Canyon Road, (Assessor's Parcel Number: 355-320-023) will not be detrimental to the public health, safety and welfare in that the use is consistent with the General Plan and Zoning Code of the City of Canyon Lake.

**PASSED, APPROVED AND ADOPTED the 1<sup>st</sup> day of June, 2016.**

---

Tim Brown, Mayor

**ATTEST:**

---

Ariel M. Hall, City Clerk

State of California            )  
County of Riverside         )ss  
City of Canyon Lake         )

I, Ariel M. Hall, City Clerk of the City of Canyon Lake, California, DO HEREBY CERTIFY, that the foregoing is a true and correct copy of Resolution No. 2016-21 adopted by the City Council of the City of Canyon Lake, California, at a regular meeting thereof, held on June 1, 2016 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

\_\_\_\_\_  
Ariel M. Hall, City Clerk

*Exhibit A*

**Conditions of Approval for Conditional Use Permit 16-11**

**Approval Date: June 1, 2016**  
**Effective Date: June 1, 2016**  
**Expiration Date: June 1, 2017**

**These conditions apply to a Conditional Use Permit to allow the on-site sale of alcoholic beverages within an existing restaurant operation known as Fat & Happy Pub and Grub, consistent with Alcohol Beverage Control Type 41 License or other type of license deemed appropriate by the California Department of Alcohol and Beverage Control consistent with the proposed operation to sell beer and wine within the existing restaurant operation, located at 31652 Railroad Canyon Road, (Assessor's Parcel Number: 355-320-023). Any change of use or expansion of area shall require approval of a revised application.**

**The use shall not be considered legal until all conditions of this Conditional Use Permit application have been met.**

**This approved Conditional Use Permit shall become null and void if all conditions have not been completed within one (1) year of the effective date. Extensions of time of up to one (1) year may be granted upon submittal of the required application and fee at least thirty (30) days prior to the expiration date. The Conditional Use Permit (CUP) shall terminate if the use ceases for a period provided in the Canyon Lake Municipal Code unless as a result of a natural disaster.**

**As used herein, "Operator" includes the applicant and the owner as well as the operator**

**GENERAL CONDITIONS OF APPROVAL:**

- 1. City Regulations.** Any development on the property shall be in compliance with all applicable provisions of the City's Municipal Code, including but not limited to the Zoning Ordinance, as well as all applicable provisions of the adopted Building Codes. All new construction shall obtain a building permit and comply with all requirements of the Building Department.
- 2. Indemnification.** Applicant shall indemnify, protect, hold harmless and defend the City (with counsel chosen by City) and any agency or instrumentality thereof, and any of its officers, employees and agents from any and all claims, actions, or proceedings against the City to

attack, set aside, void, annul, seek monetary damages resulting from the approval of this CUP and/or the categorical exemption. City shall promptly notify both the applicant of any claim, action, or proceeding to which this condition is applicable and shall further cooperate fully in the defense of the action. The City reserves its right to take any and all action the City deems to be in the best interest of the City and its citizens in regard to such defense.

3. **Acceptance of Conditions.** The Conditions of Approval for this project shall become final on June 1, 2016.
4. **ABC License.** Prior to providing the on-site sale of alcoholic beverages (beer and wine) approval must be obtained from the California Department of Alcohol and Beverage Control (ABC) and a permit issued by that agency. A copy of such permit shall be provided to the Planning Department prior to initiating operations.
5. **Addition/Expansion.** Any future addition or expansion of the current restaurant floor space and/or operation will require a modification to this conditional use permit and issuance of appropriate permits from the Planning Division as well as any other applicable City Divisions or public agency(ies).
6. **Applicable Legislation.** The Operator shall comply with all applicable Federal, State, and Local laws and regulations regarding the establishment, operation and use of this business.
7. **Floor Plans.** The floor plans as submitted by the applicant and contained in the application are the basis for business operations and will serve as the baseline to determine any changes requiring amendment of this application.

#### **ON-GOING CONDITIONS:**

8. **Existing Restaurant Operation.** The on-site sale of alcoholic beverages is permitted provided it is undertaken and continued as part of an existing restaurant operation.
9. **Enforcement.** City may enter Premises at any reasonable time during hours of operation, without notice, to confirm compliance with these conditions. Operator shall be responsible for all costs of enforcement of this CUP, which costs shall be collected by the City as allowed by law.
10. **Cleanliness.** Operator shall keep restrooms clean and functional during hours of operation.

11. **Hours of Operation.** The following operation times shall be adhered to:  
Sunday - Thursday 7:00 a.m. to 11:00 p.m.  
Friday and Saturday 7:00 a.m. to 1:00 a.m.
12. **Litter.** Operator shall keep the parking lot used by patrons litter free.
13. **Visual Access.** The applicant shall keep the windows free from any obstructions that may inhibit visual access inside the building, aside from window tinting.
14. **Noise.** The applicant/operator shall comply with the City of Canyon Lake Municipal Code, Section 11.15 - Noise requirements.
15. **Recycling Waste.** The Operator shall comply with the CR&R recycling program.
16. **Special Events.** Approval of this CUP does not constitute approval of events covered by the City's special events ordinance or not included within the use described here. The Operator shall meet the requirements of Canyon Lake City Municipal Code regarding special events when applicable, specifically addressing parking issues for such special events. Special events shall meet the requirements of Canyon Lake City Code Section 11.25 regarding special event as defined in that ordinance, as this section may be amended from time to time.
17. **Agreement.** This Conditional Use Permit also constitutes an agreement between the operator and the City.



**City of Canyon Lake  
NOTICE OF PUBLIC HEARING**

**NOTICE IS HEREBY GIVEN** that the City Council of the City of Canyon Lake will conduct a public hearing on Wednesday, June 1, 2016, at 6:30 p.m., in the Canyon Lake Municipal Building – Multi-Purpose Room at 31516 Railroad Canyon Road, Canyon Lake, CA 92587, to consider the following:

Conditional Use Permit 16-11 to permit Fat & Happy Pub and Grub Restaurant to operate with Beer and Wine within their existing restaurant at 31652 Railroad Canyon Road, Canyon Lake, in the Canyon Lake Towne Center Shopping Center. The City of Canyon Lake Zoning Ordinance, Section 9.1C (23), permits the operation of “Restaurants and other eating establishments, with karaoke, live entertainment or the on-site sale of alcohol beverages” subject to a conditional use permit.

Environmental Action: The proposed action is found to be Categorically Exempt from the California Environmental Quality Act (CEQA), Section 15301, Existing Facilities, which allow the permitting of existing facilities involving negligible or no expansion of use beyond that which exists at the time of the agency’s determination. The existing physical parameters of the building will not change due to the proposal.

Any person interested in this matter is invited to attend and present testimony either for or against the above item. If you challenge the proposed action in court, you may be limited to raising only those issues you or someone else raised at the public hearing described in this notice or in written correspondence delivered to the City Council at or prior to the public hearing.

Ariel Hall, City Clerk

Publish 5/20/2016

Friday Flyer

THE FRIDAY FLYER  
**PROOF OF PUBLICATION**

(2010, 2015.5)  
STATE OF CALIFORNIA  
County of Riverside

Ariel Hall  
CITY OF CANYON LAKE  
31516 Railroad Canyon Road  
Canyon Lake, CA 92587

**City of Canyon Lake**

**PERMIT - BEER & WINE - FAT & HAPPY PUB & GRILL RESTAURANT**

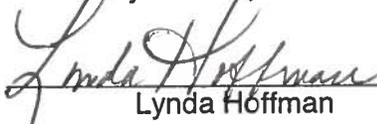
I am a citizen of the United States and a resident of the County aforesaid; I am over the age of eighteen years, and not a party to or interested in the above entitled matter. I am an authorized representative of

THE FRIDAY FLYER, a newspaper of general circulation, printed and published weekly in the City of Canyon Lake, County of Riverside, and which newspaper has been adjudicated a newspaper of general circulation by the Superior Court of the County of Riverside, State of California, under date of April 29, 1996, Case Number 279205; that the notice, of which the annexed is a printed copy, has been published in each regular and entire issue of said newspaper and not in any supplement thereof on the following dates, to-wit:

5/20/2016

I certify (or declare) under penalty of perjury that the foregoing is true and correct.

Dated 5/20/2016  
at Canyon Lake, California by

  
Lynda Hoffman

This space for filing stamp only

RECEIVED

MAY 23 2016

BY: SH

**CITY OF CANYON LAKE  
NOTICE OF PUBLIC HEARING**

NOTICE IS HEREBY GIVEN that the City Council of the City of Canyon Lake will conduct a public hearing on Wednesday, June 1, 2016, at 6:30 p.m., in the Canyon Lake Municipal Building – Multi-Purpose Room at 31516 Railroad Canyon Road, Canyon Lake, CA 92587, to consider the following:  
Conditional Use Permit 16-11 to permit Fat & Happy Pub and Grub Restaurant to operate with Beer and Wine within their existing restaurant at 31652 Railroad Canyon Road, Canyon Lake, in the Canyon Lake Towne Center Shopping Center. The City of Canyon Lake Zoning Ordinance, Section 9.1C (23), permits the operation of "Restaurants and other eating establishments, with karaoke, live entertainment or the on-site sale of alcohol beverages" subject to a conditional use permit.

Environmental Action: The proposed action is found to be Categorically Exempt from the California Environmental Quality Act (CEQA), Section 15301, Existing Facilities, which allow the permitting of existing facilities involving negligible or no expansion of use beyond that which exists at the time of the agency's determination. The existing physical parameters of the building will not change due to the proposal.  
Any person interested in this matter is invited to attend and present testimony either for or against the above item. If you challenge the proposed action in court, you may be limited to raising only those issues you or someone else raised at the public hearing described in this notice or in written correspondence delivered to the City Council at or prior to the public hearing.  
Ariel Hall, City Clerk  
Friday Flyer

Published: 5/20/2016

**City of Canyon Lake  
City Council  
Staff Report**

**TO:** Honorable Mayor and Members of the City Council

**FROM:** Elizabeth Martin, City Attorney

**DATE:** June 1, 2016

**SUBJECT:** Discussion and provide direction to staff regarding alternative members for City Committees

---

**Recommendation**

Discussion and provide direction to staff regarding alternative members for City Committees.

**Background**

The City Council utilizes several standing committees to get public input and to advise the Council. Those standing committees are composed of two Council members and are governed by the Brown Act. (Govt. Code Section 54952(b)). However, there is a continuing problem with attendance at such committees; Council members can have meetings or other appointments arise on short notice, and the Committee ends up with only one member in attendance. The practice has been to cancel that meeting because there is only one member in attendance. The public may show up for a meeting that is cancelled at the last minute. In addition, staff spends a large amount of time preparing agenda documents as well as scheduling and rescheduling committee meetings. The purpose of this agenda item is to discuss the issue again to identify a solution.

1. Council member alternate: In the past, the Council has discussed the use of designating another Council member as an alternate for committees in much the same way as there are back-up members of agencies such as WRCOG. Unfortunately, this raises Brown Act issues. If a third Council member attends a standing committee meeting, he or she may do so only as an observer; that observer cannot participate or sit on the dais. (Govt. Code Section 54952.2(c)(6); 81 Ops Cal Atty Gen 156 (1998)). In this case, there would only be two Council members present for that meeting, but a third member of the Council could be considered to be deliberating and making a determination on a matter in the standing committee setting. The Brown Act prohibits use of a series of communications of any kind among a majority of members of a legislative body, directly or through intermediaries, to discuss or deliberate or take action on any item of business within the subject matter jurisdiction of the Council. (Govt. Code Section 54952.2(b)(1)). Based upon that concern, the Council determined not to utilize a City Council alternate.
2. Standing Committee Meeting with only one Council member: Because of quorum concerns, as well as breadth of representation, when one of the two members of a standing committee cannot attend that meeting, the meeting has been cancelled. However, the Council may wish to reconsider that approach. The Brown Act authorizes individual contacts or conversations between a member of the Council and any other person so long as that does not result in a serial meeting. (Govt. Code Section 54952.2(c)(1)). In this

case, there would not be a serial meeting because the interested public would be together in one place.

3. Non-Council member alternate: The Council also has discussed adding non-Council members (i.e. members of the public) to standing committees. That addition would not change the Brown Act requirements. For policy and practical reason, the Council has not pursued this suggestion. However, the Council may wish to consider appointment of a single non-Councilmember alternate who would be available to attend key standing committee meetings in the event one Council member could not attend. That person could be someone who regularly attends the standing committee meeting anyway. The issues presented are those discussed before: training the person in the Brown Act, compensation, and conflict of interest disclosures.

**Fiscal Impact**

None

**Attachments**

None

**City of Canyon Lake  
City Council  
Staff Report**

**TO:** Honorable Mayor and Members of the City Council

**FROM:** Aaron Palmer, City Manager

**BY:** Terry Shea

**DATE:** June 1, 2016

**SUBJECT:** Approve Resolution No. 2016-23, Adopting the Budget, Appropriating Revenue and Establishing the Appropriations Limit For Fiscal Year 2016-2017

---

**Recommendation:**

Staff recommends that the City Council approve Resolution No. 2016-XX, adopting the budget, appropriating revenue and establishing the appropriations limit for Fiscal Year 2016-2017; and authorizing the City Manager to execute contracts per the budget and Municipal Code.

**Background:**

The attached budget for Fiscal Year 2016-2017 is presented to the City Council for adoption.

The historic General Fund revenue detail can be found on budget page 4, and the historic General Fund expenditure detail is on budget page 5. At the bottom of budget page 8, a pie chart identifies General Fund Expenditures by function.

Budget page 9, entitled Fund Balance Summary, of the proposed 2016-2017 budget identifies the City's projected fund balance at \$2,400,000 at June 30, 2016 (unaudited).

The budget indicates General Fund revenues estimated to be \$4,581,900 for Fiscal Year 2016-2017. Estimated General Fund expenditures are \$4,413,422. The projected fund balance at June 30, 2017 is \$2,568,478. The budget reflects a General Fund surplus of \$168,478 for Fiscal Year 2016-17.

The major changes from the Fiscal Year 2015-16 budget are as follows:

- Increase of \$163,200 in Utility Users Tax, based on actual FY 2015-16 amounts
- Increased the City Manager Department Budget \$51,527 to reflect the hiring of a full time City Manager

- Increased the City Clerk Department Budget \$81,663, which includes \$56,263 for salary and benefits and \$20,000 for election services.
- Increased the Law Enforcement Budget \$75,844 to reflect the most up to date projections received from the County of Riverside
- Decreased the Fire Budget \$543,307 to \$1,210,000 to reflect the new Cooperative agreement amount
- Increased Public Works expenditures \$28,000 for the new Contract with Charles Abbott Associates Inc.
- Increased the NPDES Budget \$42,752 to reflect the increase in costs from the Task Force Agency and new Contract with Charles Abbott Associates, Inc.

**Budget (or Fiscal) Impact:**

See attached Proposed Budget document.

**Attachments:**

1. Resolution No. 2016-23
2. Proposed Budget

## Resolution 2016-23

### A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CANYON LAKE ADOPTING THE BUDGET, APPROPRIATING REVENUE AND ESTABLISHING THE APPROPRIATIONS LIMIT FOR FISCAL YEAR 2016-2017

WHEREAS, the City Manager has prepared and submitted to the City Council a proposed budget for the 2016-2017 fiscal year commencing July 1, 2016 and ending June 30, 2017, and

WHEREAS, the City Council held a public workshop on the proposed budget on June 1, 2016 where all interested persons were provided the opportunity to be heard, and

WHEREAS, the City Council has considered the same budget and comments thereon, and has determined it is necessary for the efficient management of the City that certain sums of revenue be appropriated to the various departments, officers, agencies and activities of the City, and

WHEREAS an appropriations limit must be established for FY 2016-2017 to meet the legal requirements of Article XIII B of the California Constitution, including the designation of certain revenues as tax proceeds, as set forth in said budget, and the materials supporting such appropriations limit have been available as required by Govt. Code Section 7910.

NOW THEREFORE the City Council of the City of Canyon Lake does resolve as follows:

**Section 1.** For the Fiscal Year ending June 30, 2017, the appropriations limit has been computed using the change in population for the City of Canyon Lake and the change in California per capita personal income as set out in Section 7901 of the Government Code. The appropriations limit for the fiscal year ending June 30, 2017 is established at \$ 5,369,075 as verified by calculations attached "Exhibit A".

**Section 2.** The City Council hereby identifies and authorizes a total estimated Operations, Debt Service and Capital Budget for FY 2016-2017 in the amount of \$4,956,522 with reserves and balances of \$4,190,178 and appropriates said amount from revenues of the City to the departments, functions and funds as contained in the Budget and authorizes the City Manager to carry out the City's expenditures in conformity herewith.

Passed and adopted this 1<sup>st</sup> day of June 1, 2016.

\_\_\_\_\_  
Tim Brown, Mayor

Attest:

\_\_\_\_\_  
Ariel Hall  
City Clerk

State of California     )  
County of Riverside    )ss  
City of Canyon Lake    )

I, Ariel M. Hall, City Clerk of the City of Canyon Lake, California, DO HEREBY CERTIFY, that the foregoing is a true and correct copy of Resolution No. 2016-23 adopted by the City Council of the City of Canyon Lake, California, at a regular meeting thereof, held on June 1, 2016 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

---

Ariel M. Hall, City Clerk

**“Exhibit A”**

CITY OF CANYON LAKE

2016-2017 APPROPRIATIONS COMPUTATION

2015-2016 Appropriations Limit	\$5,060,391
Multiply by Cumulative Growth Factor (See below from “C”)	
2016-2017 Appropriations Limit	\$5,369,075
(a) *Inflation Change = 5.37 %	1.0537 ratio
(b) **Population Change for City = 0.69%	1.0069 ratio
(c) Cumulative Growth Factor	
Calculation: 1.0537 X 1.0069	1.0610 ratio
* California per capita personal income selected	
** City percentage change	

THE FRIDAY FLYER  
**PROOF OF PUBLICATION**  
(2010, 2015.5)  
STATE OF CALIFORNIA  
County of Riverside

Ariel Hall  
CITY OF CANYON LAKE  
31516 Railroad Canyon Road  
Canyon Lake, CA 92587

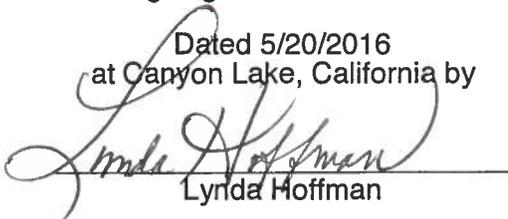
**City of Canyon Lake**  
*BUDGET ADOPTION*

I am a citizen of the United States and a resident of the County aforesaid; I am over the age of eighteen years, and not a party to or interested in the above entitled matter. I am an authorized representative of THE FRIDAY FLYER, a newspaper of general circulation, printed and published weekly in the City of Canyon Lake, County of Riverside, and which newspaper has been adjudicated a newspaper of general circulation by the Superior Court of the County of Riverside, State of California, under date of April 29, 1996, Case Number 279205; that the notice, of which the annexed is a printed copy, has been published in each regular and entire issue of said newspaper and not in any supplement thereof on the following dates, to-wit:

5/20/2016

I certify (or declare) under penalty of perjury that the foregoing is true and correct.

Dated 5/20/2016  
at Canyon Lake, California by

  
Lynda Hoffman

*This space for filing stamp only*

RECEIVED

MAY 23 2016

BY: SH

**CITY OF CANYON LAKE**  
**NOTICE OF BUDGET ADOPTION**

Notice is hereby given that the City Council of the City of Canyon Lake will consider and discuss the proposed Fiscal Year 2016-2017 Annual Operation and Capital Improvement Budget and Adoption of Budget Resolutions on Wednesday, June 1, 2016 during the course of the City Council meeting that begins at 6:30 p.m., at the Canyon Lake City Hall, Council Chambers, 31516 Railroad Canyon Road, Canyon Lake, CA 92587. Full agenda reports for these items will be available after May 26, 2016 at the Canyon Lake City Hall at 31516 Railroad Canyon Rd, Canyon Lake, CA 92587. For additional information contact the City Hall at (951) 244-2955 or at 31516 Railroad Canyon Road, Canyon Lake, CA 92587. City Hall is open Monday through Thursday from 8 a.m. to 5 p.m.  
Ariel Hall, City Clerk, City of Canyon Lake  
Friday Flyer

Published: 5/20/2016



## **NOTICE OF BUDGET ADOPTION**

**Notice is hereby given** that the City Council of the City of Canyon Lake will consider and discuss the proposed Fiscal Year 2016-2017 Annual Operation and Capital Improvement Budget and Adoption of Budget Resolutions on Wednesday, June 1, 2016 during the course of the City Council meeting that begins at 6:30 p.m., at the Canyon Lake City Hall, Council Chambers, 31516 Railroad Canyon Road, Canyon Lake, CA 92587.

Full agenda reports for these items will be available after May 26, 2016 at the Canyon Lake City Hall at 31516 Railroad Canyon Rd, Canyon Lake, CA 92587.

For additional information contact the City Hall at (951) 244-2955 or at 31516 Railroad Canyon Road, Canyon Lake, CA 92587. City Hall is open Monday through Thursday from 8 a.m. to 5 p.m.

---

Ariel M. Hall  
City Clerk  
City of Canyon Lake

**Published 5/20/2016**



City of Canyon Lake  
City Council  
Staff Report

**TO:** Honorable Mayor and Members of the City Council  
**FROM:** Aaron Palmer, City Manager  
**BY:** Ariel M. Hall, City Clerk   
**DATE:** June 1, 2016  
**SUBJECT:** Consideration of Approving Amended Cafeteria Benefit Policy  
With Increased Cafeteria Benefit Contribution

---

**Recommendation**

It is recommended that the City Council: Approve the amended Cafeteria Benefit Policy as proposed.

**Background**

To comply with the Internal Revenue Service Section 125 Plan requirements, the City must have a Cafeteria Benefit Policy. The original policy was adopted on October 1, 2014. The policy was aligned with the practices of the City for providing benefits for its employees, and additionally, contained legal requirements for the City to become compliant with Section 125.

The City Manager reviewed the City's Cafeteria Benefit Policy and is now suggesting an increase in the amount contributed to full-time employees from \$806.29 per month to \$1,350.00 per month. This increase would cover the basic HMO health plan for an employee and their dependents.

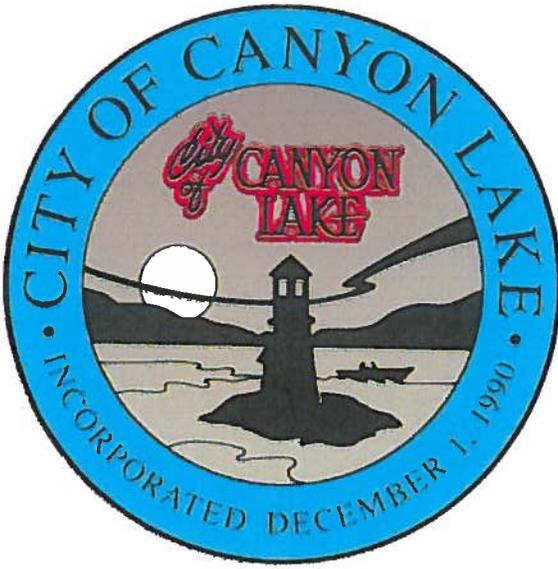
**Budget (or Fiscal) Impact**

The City will see an annual increase of approximately \$26,100 in employee benefit costs due to the increase.

**Attachments**

1. Proposed Cafeteria Benefit Policy

# Cafeteria Plan Benefit Policy



**ADOPTED: DRAFT**

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## CHAPTER 1 – POLICIES AND PRACTICES

### SECTION 1 – PURPOSE

This Cafeteria Plan allows the City to make a set contribution to each full-time employee, or full-time employee in their probation period, each month. This contribution may be used to purchase benefits offered within this policy. Additionally, this plan will allow each employee to contribute pre-tax dollars to purchase additional, qualified, benefits beyond what can be purchased with the monthly contribution from the City.

### SECTION 2 – ELIGIBLE INDIVIDUALS

Full-time employees, full-time employees in their probation period, and part-time employees that work 1,000 hours or more in a single year will be eligible for coverage under this policy.

Employees that are eligible under this policy may elect to purchase eligible benefits for their spouse and/or qualified dependents.

### SECTION 3 – CONTRIBUTIONS

The City will make a monthly contribution of \$1,350.00 towards the benefits of full-time employees, and full-time employees in their probation period.

- a. Part-time employees who work 1,000 hours or more in a single year may elect to make pre-tax contributions to purchase eligible benefits under this policy.
- b. Full-time employees, or full-time employees in their probation period, may elect to make pre-tax contributions in addition to the City contribution to purchase eligible benefits under this policy.
- c. The maximum contribution that an eligible employee may make pre-tax for qualified benefits is \$1000.00 per month.

### SECTION 4 – ENROLLMENT/CHANGES/PLAN YEAR

All benefit selections made by an eligible employee are effective for the entire calendar year, January 1<sup>st</sup> to December 31<sup>st</sup>, unless the employee experiences an eligible change in status or other event as listed in this policy.

- a. Open Enrollment

All eligible employees will be notified annually of the open enrollment period. Typically, the open enrollment period will occur from the third Monday in September to the second Friday in October. Benefit options may be selected and/or changed during this period. Benefits selected during open enrollment will become effective January 1<sup>st</sup>.

b. Change in Status

All eligible employees may change their benefit selections during the plan year if they experience a change in status, and the change in benefits is consistent with the change in status. A selection change is consistent if that change is “on account of” and “corresponds with” a change in status event that affects eligibility for coverage. Change in status includes:

1. Change in marriage status
2. Change in number of dependents
3. Change in employment status
4. Changes in the eligibility of dependents
5. Changes in residence that directly affect coverage

c. Family and Medical Leave Act (FMLA)

Eligible employees who take unpaid FMLA leave may revoke their benefit selections during their unpaid leave. The eligible employee may reinstate their benefit selections on the same terms and conditions upon return from unpaid leave.

d. Judgment, Decree or Order

Eligible employees may revoke or change their benefit selections if a judgment, decree or order resulting from a divorce, legal separation, annulment, or change in legal custody requires health coverage for an eligible employee’s child.

e. Entitlement to Medicare or Medicaid

Eligible employees may revoke or change their benefit selections if the eligible employee, spouse, or other dependent becomes entitled to Medicare or Medicaid.

f. Significant Cost or Coverage Changes

1. Cost Changes

If the cost of an eligible employee’s selected Health, Dental, or Vision plan increase or decreases during the plan year by more than 20%, the eligible employee may change their selection, or make a corresponding change to any pre-tax contribution they are making.

## 2. Coverage Changes

If the plan coverage that an eligible employee has selected ceases or is significantly curtailed, the eligible employee may revoke their corresponding selection, and/or enroll in a similar plan.

Significantly curtailed means that there is an overall reduction in coverage provided by the plan. Loss of coverage means that there is a complete loss of coverage provided by the plan, such as an HMO ceasing to be available in the area that the eligible employee resides.

### **CHAPTER 2 – QUALIFIED BENEFITS**

#### **SECTION 1 – HEALTH BENEFITS**

The City offers Health Maintenance Organization (HMO) Basic Health Plans, Preferred Provider Organization (PPO) Basic Health Plans, and Exclusive Provider Organization (EPO) Health Plans through the California Public Employee Retirement System (CalPERS) organization. Specific providers and rates may change from time to time. All employees will be notified of providers and rates each year during open enrollment.

#### **SECTION 2 – DENTAL BENEFITS**

The City offers Dental Insurance benefits. Specific providers and rates may change from time to time. All employees will be notified of providers and rates each year during open enrollment.

#### **SECTION 3 – VISION BENEFITS**

The City offers Vision Insurance benefits. Specific providers and rates may change from time to time. All employees will be notified of providers and rates each year during open enrollment.

#### **SECTION 4 – LIFE INSURANCE BENEFITS**

The City offers Life Insurance benefits for the employee only. Dependents and spouses are not eligible for Life Insurance coverage under this policy. Specific providers and rates may change from time to time. All employees will be notified of providers and rates each year during open enrollment.

- a. Life Insurance coverage may not exceed \$50,000 to be eligible under this policy for pre-tax contributions.

## **CHAPTER 3 – OTHER BENEFITS OFFERED**

### **SECTION 1 – DEFERRED COMPENSATION**

The City offers a 457(b) Deferred Compensation Plan through Nationwide that employees may make tax-deferred contributions to, subject to rules and regulations pertaining to such plans.

### **SECTION 2 – CASH OUT**

If an eligible employee receives health insurance coverage through a source outside of the City's benefit plan, they may elect to receive the amount the employee would have paid equal to the current Kaiser single party rate, as taxable income. In order to take advantage of "cashing out" the City's contribution, the eligible employee MUST provide proof of health insurance coverage.

## **CHAPTER 4 – DEFINITIONS**

Eligible Employee	Any full-time employee, full-time employee in their probation period, or part-time employee that works 1,000 or more hours in the calendar year
Spouse	Any person that the eligible employee is lawfully married to
Qualified Dependent(s)	Any person that is legally the child, step-child, adopted child, or legally placed foster child of the eligible employee, up to the age of 26.



City of Canyon Lake  
City Council  
Staff Report

**TO:** Honorable Mayor and Members of the City Council

**FROM:** Aaron Palmer, City Manager

**BY:** Ariel M Hall, City Clerk

**DATE:** June 1, 2016

**SUBJECT:** Approve Resolution No. 2016-24, Approving the salary and wage schedule for employees of the City for Fiscal Year 2016/17

---

**Recommendation:**

Staff recommends that the City Council approve Resolution No. 2016-24, approving the salary and wage schedule for employees of the City for Fiscal Year 2016/17.

**Background:**

Each year the City Council approves the salary and wage schedule for employees. The City Manager has reviewed the positions and organizational structure of the City and identified the positions necessary.

There are no increases in the wages and salaries for this fiscal year. They are the same rates as Fiscal Year 2015/16.

**Budget (or Fiscal) Impact:**

There are no proposed pay increases. The appropriate funding to cover staffing will be included in the Fiscal Year 2016/17 budget.

**Attachments:**

1. Resolution No. 2016-24

**RESOLUTION NO. 2016-24**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CANYON LAKE,  
CALIFORNIA APPROVING THE SALARY AND WAGE SCHEDULE FOR  
EMPLOYEES OF THE CITY FOR FY 2016-2017**

WHEREAS, annually the City Council should adopt a resolution which establishes salaries and wages for its employees; and

WHEREAS, the City Manager has reviewed the staff positions and the organizational structure of the City and identified positions necessary for the City of Canyon Lake.

NOW, THEREFORE, the City Council of the City of Canyon Lake resolves as follows:

Section 1. Exhibit A has been modified to incorporate employee positions, salaries and wages.

Section 2. All other terms and conditions of employment shall remain the same.

Section 3. These changes shall be effective 1, 2016 and shall continue until modified.

PASSED, APPROVED AND ADOPTED this 1<sup>st</sup> day of June, 2016.

\_\_\_\_\_  
Tim Brown, Mayor

ATTEST:

\_\_\_\_\_  
Ariel M. Hall, City Clerk

State of California )  
County of Riverside ) ss  
City of Canyon Lake )

I, Ariel M. Hall, City Clerk of the City of Canyon Lake, California, Do hereby certify, that the foregoing is a true and correct copy of the Resolution No. 2016-24 adopted by the City Council of the City of Canyon Lake, California, at a regular meeting held on the 1<sup>st</sup> day of June, 2016, by the following vote:

Ayes:

Noes:

Abstain:

Absent:

\_\_\_\_\_  
Ariel M. Hall, City Clerk

**SALARIES AND WAGES – EXHIBIT A**

<b>Salaried Employees</b>	<b>City Manager</b>	Per contract
	<b>City Clerk</b>	Per contract
	<b>Administrative Services Manager</b>	\$75,000 - \$86,250

**Hourly Employees**

<b>Job Title</b>	<b>Step A</b>	<b>Step B</b>	<b>Step C</b>	<b>Step D</b>	<b>Step E</b>
Office Specialist	13.50/hr	14.04/hr	14.60/hr	15.18/hr	15.79/hr
Senior Office Specialist	17.00/hr	17.68/hr	18.39/hr	19.13/hr	19.90/hr
Deputy City Clerk	21.00/hr	21.84/hr	22.71/hr	23.62/hr	24.56/hr
Code Enforcement Officer	23.00/hr	23.92/hr	24.88/hr	25.88/hr	26.92/hr
Special Enforcement Officer	23.00/hr	23.92/hr	24.88/hr	25.88/hr	26.92/hr
Senior Special Enforcement Officer	28.00/hr	29.12/hr	30.28/hr	31.49/hr	32.75/hr