

MINUTES
REGULAR MEETING OF THE CANYON LAKE
ADMINISTRATION AND FINANCE COMMITTEE
Tuesday, October 4, 2016

City Council Chambers
31516 Railroad Canyon Road
Canyon Lake, CA 92587

1. Call to Order

The meeting was called to order at 8:05 a.m.

2. Pledge of Allegiance

John Zaitz, Chairman, led the flag salute

3. Roll Call

Present: Chairman Zaitz and Committee Member Brown were present.

4. Public Comments

There were no public comments.

5. Accept Meeting Minutes

6.1 Meeting Minutes September 6, 2016

The minutes were approved as presented.

6. Update By Charles Abbot Associates

An update was provided on building & safety plan checks, permits, and inspections.

Margaret Monson, Public Works Engineering, stated that the contract with Pacific Greenscape Maintenance (CTAI) was extended for another year.

An update was provided regarding tree maintenance on the north side of Railroad Canyon Road, two broken irrigation lines at the fire station, and the pending proposal for parts that were replaced on the median lights.

There was discussion regarding tree replacements on Railroad Canyon Road.

Margaret Monson, Public Works, Engineering, stated that after the trees get put in, she would discuss the missing plants and get them replaced in an orderly manner.

There was discussion regarding the landscape within City limits.

There was discussion regarding the emergency management discussion that took place at the round table meeting.

There was discussion regarding the National Pollution Discharge Elimination System (NPDES) training for Code Enforcement.

An update was provided on plans that were submitted to the City of Canyon Lake for approval of the fence replacement on Railroad Canyon Road and the encroachment permit inspection for the Edison cable replacement.

Margaret Monson, Public Works Engineering, stated she had requested research to be done on recommended buoy designs for Canyon Lake city boundaries on the North Lake.

There was discussion regarding what the requirements were for a grading permit for a property on Vacation Drive.

There was discussion regarding the steps the City of Canyon Lake has taken in preparation of a major earthquake.

There was discussion regarding the Octoberfest event, special event permits, and the planning approval process of permits.

There was discussion regarding a residential property on Vacation Drive that had been renting rooms to multiple families

7. Review of October 12, 2016 Adjourned Council Meeting Agenda – Recommendation to Council

a. Claims and Demands

There was discussion regarding checks that were made out to Lake Chevrolet.

b. Credit Card Review

There was no discussion.

8. Investment Report

There was discussion regarding the interest rates going down.

9. Update Regarding Utility Users Tax Collected to Date

There was discussion regarding water cost being higher in 2015 as opposed to the year 2016.

10. Discussion on Possible Marijuana Ordinance

There was discussion regarding methods that could be used to regulate the limit of marijuana plants being grown at residential properties.

There was discussion regarding the nuisance of marijuana odor and how it would affect the community.

11. Staff Comments

Tim Brown, Committee Member, stated he had received a call regarding a murder on Blue Bird Drive.

Aaron Palmer, City Manager, stated he would contact Lieutenant Quinata, to obtain information.

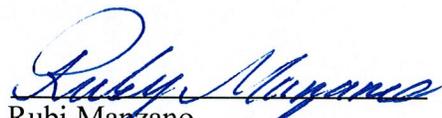
12. Committee Member Comments

There were no comments.

13. Adjournment

The meeting was adjourned at 9:16 a.m.

Respectfully Submitted,


Rubi Manzano
Senior Office Specialist

