



**AGENDA
VETERANS DAY COMMITTEE**

**Vicki Warren
Jordan Ehrenkranz**

**October 18, 2016
4:30 p.m.**

**Canyon Lake Council Chambers
31516 Railroad Canyon Road
Canyon Lake, CA 92587**

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Public Comments
5. Introduction of Committee Volunteers
6. Accept Meeting Minutes
 - 6.1 October 4, 2016
7. Plans for November 11, 2016 Celebration
8. Adjournment

Next Meeting Date: To be determined

MINUTES
REGULAR MEETING OF THE CANYON LAKE
VETERANS DAY COMMITTEE
October 04, 2016 4:30 p.m.

Canyon Lake Conference Room
31516 Railroad Canyon Road
Canyon Lake, CA 92587

1. Call to Order

The meeting was called to order at 4:30 p.m.

2. Pledge of Allegiance

Mike Borja, Administrative Service Manager, led the Pledge of Allegiance.

3. Roll Call

Present: Committee Chair Vicki Warren
Absent: Committee Member Jordan Ehrenkranz

4. Public Comments

There were no public comments.

5. Introduction of Committee Volunteers

Everyone in attendance introduced themselves.

6. Accept Meeting Minutes

6.1 July 26, 2016

The minutes for July 26, 2016 were accepted as presented.

7. Plans for November 11, 2016 Celebration

There was discussion regarding confirmation of attendance from ROTC and the Drumline. Committee Chairwoman, Vicki Warren stated she had spoken with a representative from the Local Riverside Chapter of the Veterans Administration and Military Officers Association to have a representative attend the Veterans Day Event and provide a brief presentation and booths.

There was discussion regarding the presenters of the event, updating the veterans list, and booths that would provide veterans information.

There was discussion regarding the flag distribution, field of honor flags, save the date invitations, emcee for the event, event wreath, golf cart assistance for the disabled, portable restroom rentals, the flyby, quilts of honor, guest speakers, invocation, food, chair rental, banner, donation letters, letter of approval to the Merchant Owners Association.

8. Adjournment

The meeting was adjourned at 5:05 p.m.

9. Next Meeting Date: To Be Determined

Respectfully submitted,

Rubi Manzano
Senior Office Specialist