Electronic Permitting Requirements:

Please see the list below. And submit to Building@cityofcanyonlake.com.

A completed application, City Business License, and Plans are required to begin the electronic permitting process. All permit application must be complete for processing. An invoice and payment instructions will be sent to the contact email listed on application.

All permits. Fill out the application with the following:

- Contact Email
- Project address
- A description of the work to be performed
- The project cost (all labor & materials)
- Property Owner contact information
- If Applicable; Architect, Engineer, or Designer contact information
- Contractors’ License number, classification, contact information, Worker Compensation Information, and City Business License Number. (Does not apply to an Owner/Builder)
- Signed Application (Electronic Signatures Accepted)
- Construction permit applied for by the Property Owner or “Owner Builders” must also complete the owner builder acknowledgement form.

The permit types listed below are the most common in the City of Canyon Lake. Include the following in along with the application. Permit types not listed below may also be processed electronically. Please contact Building@cityofcanyonlake.com.

Solar
- Plans
- Structural Calculations are required for all non-trussed roofs. Trussed roofs must be clearly identified on plans.

Air Conditioning (HVAC)
- CF1R (Energy Form)

Electrical
- Single-line diagram for all projects other than: Main Panel Upgrades, fixture replacements.

Plumbing
- Site Plan showing location of work

Pools
- Site plan
- Engineering

Patio Cover
- Site Plan
- Engineering

Reroof
- How many squares
  Is this a complete tear-off or are you replacing the underlayment?
- Will the existing tile be re-used?
- Is the existing roofing tile? If not, then provide specifications on lightweight tile to be installed.